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## MINUTES

### **COUNTY OF ROCKWALL EMERGENCY SERVICES CORPORATION**

ROCKWALL HISTORIC COURTHOUSE 101 EAST RUSK ROCKWALL, TEXAS 75087 972-882-2840

#### Regular Board Meeting

Wednesday, November 1, 2006 5:00 p.m.

#### Board Members Present:

Dennis Alsup  
Bruce Beaty  
Bill Cecil  
Steve Hatfield  
David Hill  
Robert Hille  
Jim Mellody  
Scott Self  
Stephen Straughan

#### Board Members Absent:

Wanda Cooper

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#### General Board Meeting

##### 1. Call to order

Bruce Beaty called the meeting to order at 5:01 p.m.

##### 2. Discuss and consider approval of the minutes from the September 27, 2006 ESC Board Meeting and take any action necessary.

\* Bill Cecil made a motion to approve the minutes.

\*\* David Hill seconded the motion.

\*\*\* The motion passed unanimously.

##### 3. Hear update from Chief Mark Moeller regarding the Rockwall Regional Firearms Training Facility and take any action necessary.

Moeller briefly provided an update and stated that the facility is under construction. The road is almost finished, and they are pouring the parking lot today. There is a change order to upgrade the storage area door due to fire safety regulations and upgrade the toilets to make them handicap accessible. A preliminary schedule has been developed and a payment schedule will be developed soon.

**4. Discuss and consider approval of the following invoices related to the Rockwall Regional Firearms Training Facility and take any action necessary:**

**a. Brinkley Sargent Architects Invoice #6 in the amount of \$1,010.63**

\* Scott Self made a motion to approve the invoice

\*\* Bill Cecil seconded the motion.

\*\*\* The motion passed unanimously.

**b. Modern Contractors Pay Application #2 in the amount of \$38,000**

\* Scott Self made a motion to approve the invoice

\*\* Bill Cecil seconded the motion.

\*\*\* The motion passed unanimously.

The board agreed to place a general item on future meeting agendas related to approval of invoices rather than listing out specific invoices and amounts separately.

**5. Discuss and consider ratifying appointment of Chief Mark Moeller to approve change orders of up to \$3,000 on construction of the Rockwall Regional Firearms Training Facility and take any action necessary.**

The board clarified that the monthly limit on change orders is \$3,000, cumulative. Anything beyond \$3,000 in a one month period would need board approval.

\* Self made a motion to ratify appointing Moeller to approve change orders of up to \$3,000, cumulative in a month.

\*\* Straughan seconded the motion.

\*\*\* The motion passed unanimously.

**6. Hear Treasurer's Report / Update from Bill Sinclair and take any action necessary.**

Bill Sinclair, Rockwall County Treasurer, provided a general update on bank account balances.

**7. Discuss and consider establishing an official accounting system for the ES Corporation and take any action necessary.**

Sinclair stated that he would like the board to grant him approval to investigate options for establishing an official accounting system and report those options back to the board. The board granted him permission to do so.

**8. Discuss and consider investing excess bond proceeds from the Rockwall Regional Firearms Training Facility project and take any action necessary.**

Sinclair informed the board that bond proceeds for the firing range project are currently in a bank account drawing little to no interest. He requested that the board appoint an investment committee to determine how best to invest these funds so they can draw interest.

The investment committee chosen included:

Bill Cecil, City of Rockwall

Mary Smith, City of Rockwall

Bruce Beaty, Rockwall County

Bill Sinclair, Rockwall County

\* Self made a motion to approve the abovementioned persons to serve on the committee and instructed them to choose an appropriate investment option immediately and invest the bond proceeds.

\*\* Mellody seconded the motion.

\*\*\* The motion passed unanimously.

**9. Discuss and consider hiring auditing firm to conduct an annual audit of the ES Corporation for Fiscal Year 2005-06 (ending September 30, 2006) and take any action necessary.**

This item was tabled until the next board meeting.

**10. Hear update from subcommittee regarding possible amendments to the Articles of Incorporation and Bylaws of the ES Corporation and take any action necessary.**

Couch informed the board that the subcommittee has met to discuss possible amendments and several amendments have been suggested. More details may be provided at the next board meeting.

**11. Discuss and consider approval of a resolution to remove Sharee Jones as an authorized signatory on all ES Corporation bank accounts and to add Bill Sinclair, Bruce Beaty, Steve Hatfield, and Bill Cecil as authorized signatories on these bank accounts and take any action necessary.**

\* Self made a motion to approve a resolution appointing Bill Sinclair, Bruce Beaty, Steve Hatfield and Bill Cecil as authorized signatories on all ES Corporation bank accounts.

\*\* David Hill seconded the motion.

\*\*\* The motion passed unanimously.

**12. Discuss and consider designation of Treasurer for the ES Corporation and take any action necessary.**

\* Self made a motion to accept Steve Hatfield's resignation as Treasurer and appoint Bill Sinclair as the official Treasurer of the ES Corporation.

\*\* Dennis Alsup seconded the motion.

\*\*\* The motion passed unanimously.

**13. Other business**

No other business was discussed.

**14. Adjournment**

\* Self made a motion to adjourn the meeting at 5:30 p.m.

\*\* Hill seconded the motion.

\*\*\* The motion passed unanimously.

**Special Services Board Meeting**

**1. Call to order**

Beaty called the meeting to order at 5:30 p.m.

2. **Discuss and consider approval of an agreement between Rockwall County and the County of Rockwall ES Corporation for Fiscal Year 2006-07 for Emergency Medical Services and take any action necessary.**

This item was tabled until the County further reviews the agreement.

3. **Hear quarterly report from Steve Athey of Healthcare Visions regarding EMS contract and take any action necessary.**

Steve Athey was not present at the board meeting. Couch stated that he will likely attend the next board meeting at the end of the month. She informed the board that Athey's suggested changes to the existing EMS contract have been e-mailed out to both Medic Rescue and to members of the technical subcommittee, which consists of area fire chiefs, for their review. The technical subcommittee has not yet met to discuss the suggested changes, though. Athey will likely have additional information to present to the board at the next meeting.

4. **Hear update from Medic Rescue regarding contract compliance, audit and reports and take any action necessary.**

Mitch Ownby gave a brief summary of Medic Rescue's monthly reports.

Straughan stated that he had recently ridden out with Medic Rescue and that it was a very good experience. Cecil said that he had also received very positive feedback about Medic Rescue.

Beaty asked how long Medic Rescue has been operating in the County. Ownby stated that it has been about ten years. Beaty stated that he has only received two complaints in the last three years, but, after investigating the complaints, both were unfounded. Beaty indicated that Medic Rescue is doing a good job.

#### 5. **Other business**

No other business was discussed.

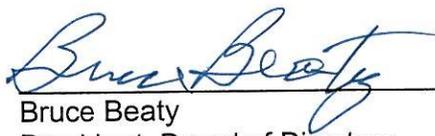
#### 6. **Adjournment**

\* Mellody made a motion to adjourn the meeting at 5:51 p.m.

\*\* Self seconded the motion.

\*\*\* The motion passed unanimously.

**ADOPTED AND APPROVED** this 29th day of November, 2006.

  
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Bruce Beaty  
President, Board of Directors  
County of Rockwall ESC

ATTEST:

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Scott Self  
Secretary, Board of Directors  
County of Rockwall ESC