



---

## MINUTES

### **COUNTY OF ROCKWALL EMERGENCY SERVICES CORPORATION**

ROCKWALL HISTORIC COURTHOUSE 101 EAST RUSK ROCKWALL, TEXAS 75087 972-882-2840

#### Regular Board Meeting

Wednesday, September 27, 2006 5:00 p.m.

#### Board Members Present:

Bruce Beaty  
Bill Cecil  
Steve Hatfield  
David Hill  
Robert Hille  
Scott Self  
Stephen Straughan

#### Board Members Absent:

Dennis Alsup  
Wanda Cooper  
Jim Mellody

---

#### General Board Meeting

##### 1. Call to order

Bruce Beaty called the meeting to order at 5:03 p.m.

##### 2. Discuss and consider approval of the minutes from the August 23, 2006 ESC Special Board Meeting and take any action necessary.

\* Straughan made a motion to approve the minutes.

\*\* Hille seconded the motion.

\*\*\* The motion passed unanimously.

##### 3. Discuss and consider approval of the following FY 2007 budgets and take any action necessary.

Mary Smith, Rockwall Finance Director, gave board members a brief overview of each budget.

##### a. Administrative / Operating Budget

- \* Cecil made a motion to approve the Administrative / Operating Budget.
- \*\* Straughan seconded the motion.
- \*\*\* The motion passed unanimously.

**b. Emergency Management Budget**

- \* Cecil made a motion to approve the Emergency Management Budget.
- \*\* Hille seconded the motion.
- \*\*\* The motion passed unanimously.

**c. Law Enforcement Firing Range Budget**

- \* Straughan made a motion to approve the Law Enforcement Firing Range Budget.
- \*\* Cecil seconded the motion.
- \*\*\* The motion passed unanimously.

**d. Ambulance Service Budget**

- \* Hatfield made a motion to approve the Ambulance Service Budget.
- \*\* Hille seconded the motion.
- \*\*\* The motion passed unanimously.

**4. Consider adoption of a resolution approving amendments of the bylaws and articles of incorporation of the Corporation; and resolving other matters related thereto.**

Julie Couch, Rockwall City Manager, recapped that the board had initially approved sending the article and bylaw revisions out to each of the governing bodies for consideration. Now the board needs to take final action to formally ratify the changes.

- \* Cecil made a motion to approve the resolution.
- \*\* Hill seconded the motion.
- \*\*\* The motion passed unanimously.

**5. Discuss and consider approval of the following invoices and take any action necessary:**

Couch briefly reviewed invoices with board members.

- \* Self made a motion to approve all invoices.
- \*\* Cecil seconded the motion.
- \*\*\* The motion passed unanimously.

**a. Brinkley Sargent Architects for services performed and related to law enforcement firing range**

**b. Modern Contractors for payment application #1 on the law enforcement firing range**

c. **City of Rockwall for reimbursement of design and incidental expenses paid in advance of the law enforcement firing range debt issuance**

d. **City of Rockwall to reimburse funds advanced for the Healthcare Visions Project, Phase I and Phase II.**

**6. Discuss and consider approval of a contract with CMJ Engineering for construction materials testing on the joint law enforcement training facility and take any action necessary.**

Couch explained that this contract is a standard contract for materials-related testing.

\* Self made a motion to approve the contract up to \$40,000.

\*\* Straughan seconded the motion.

\*\*\* The motion passed unanimously.

**7. Discuss and consider approval of a contract with the City of Rockwall to provide infrastructure site improvements for the law enforcement firing range including water, sewer, paving and drainage and take any action necessary.**

Beaty asked what infrastructure is included in the contract. Couch explained that it takes care of everything, including the road to the site, water, sewer, drainage, the parking lot, etc.

\* Self made a motion to approve the contract with the City of Rockwall.

\*\* Hille seconded the motion.

\*\*\* The motion passed unanimously.

**8. Other business**

Beaty discussed scheduling a ground breaking ceremony for the law enforcement firing range facility. The date was set for Tuesday, October 12, 2006 at 6:00 p.m.

Bill Sinclair, Rockwall County Treasurer, gave a brief treasurer's report. He reported that currently, Hatfield, Cecil, Self and Sharee Jones are authorized signatories on the Corporation's bank accounts. The board should place this issue on next month's agenda so that the board can authorize new signatories.

The Conway letter regarding the audit of the ES Corporation should be placed on next month's agenda for review with the board.

Chief Moeller, City of Rockwall Police Department, asked the board if they would be willing to appoint someone to be in charge of authorizing change orders on the firing range facility project. Beaty stated that he would be inclined to allow change orders of a very small dollar amount, perhaps up to \$3,000.

\* Straughan made a motion to appoint Moeller as the representative to interact with the contractor and authorize change orders of up to \$3,000 on the firing range project.

\*\* Hatfield seconded the motion.

\*\*\* The motion passed unanimously.

Beaty recessed the General Board Meeting at 5:38 p.m.

## **9. Adjournment**

\* At 6:02 p.m. Cecil made a motion to adjourn the meeting.

\*\* Hill seconded the motion.

\*\*\* The motion passed unanimously.

## **Special Services Board Meeting**

### **1. Call to order**

Beaty called the Special Services Meeting to order at 5:38 p.m.

### **2. Discuss and consider an agreement with Healthcare Visions for consulting services related to management of the contract with Medic Rescue and authorize periodic payments of said agreement.**

Couch briefly recapped the subsidy and contract review work that Steve Athey of Healthcare Visions has already performed for the ES Corporation. She stated that it is now being proposed that Athey be retained for EMS contract management services. The advantages are that he is knowledgeable about EMS services, and it will cut down on Rockwall's administrative staff time if someone else is overseeing the management of the contract.

Athey briefly spoke to the board letting them know that, if approved, he will act as a liaison and advisor between Medic Rescue and the ES Corporation. He will manage the contract and all reporting requirements. In addition, he plans to personally appear before the board on a quarterly basis. Straughan asked if Athey would continue to be monitored monthly but would be reported to the Corporation by Athey on a quarterly basis. Straughan expressed concern about response times to Fate as well as existing and upcoming construction and traffic congestion that could continue to hinder response times. Athey ensured Straughan and the board that he will look at this and evaluate it on a monthly basis, and he expressed to the board that they can always buy better response times. He further stated that the new EMS contract in 2007 may end up looking very different than the current one.

Couch pointed out that Medic Rescue's Computer Aided Dispatch (CAD) system has been purchased and installed, and this system should help generate some good data for Athey to evaluate. In addition, Medic Rescue has agreed to pay ½ of the contract cost for Athey's/Healthcare Vision's one year services. Couch stated that Medic Rescue's subsidy could be reduced by \$6,000, split up over a period of several months to pay for Medic Rescue's half of the contract.

Beaty stated a desire to only approve a one year contract with Athey so that any problems with the existing contract and management thereof could be worked out. He would like this to be a temporary administration and oversight of the EMS contract. Couch stated that a one-year contract agreement with Athey is in fact what the board is being asked to consider.

Sinclair asked by attachment two charges show the daily rate to be more than the hourly rate. Athey explained that this is a 10-hour day amount, but it would only apply if a big project arises that the board would like him to work on.

Beaty stated that he would like a concrete recommendation on when the ES Board should authorize Medic Rescue to add additional ambulances. He realizes that an increased cost may be associated with this. Athey stated that he could evaluate the pros and cons and report back to the board with a recommendation as to when ambulances should be added.

Ownby expressed that he would like to see this be a one year contract that the ES Board could oversee after the first year.

Beaty would like Athey to interact with countywide law enforcement, fire, and hospital representatives, at least periodically, to solicit feedback from them regarding the level and quality of EMS services being provided.

\* Hatfield made a motion to enter into the proposed contract with Healthcare Visions.

\*\* Cecil seconded the motion.

\*\*\* The motion passed unanimously.

**3. Hear update from Medic Rescue regarding contract compliance, audit and reports and take any action necessary.**

Straughan stated that he had requested that Medic Rescue submit a twelve month summary by city so that response time trends could be evaluated. Ownby and the board exchanged general discussion regarding response times and dealing with traffic.

**4. Other business**

No other business was discussed.

**5. Adjournment**

\* At 6:02 p.m. Cecil made a motion to adjourn the meeting.

\*\* Hill seconded the motion.

\*\*\* The motion passed unanimously.

**ADOPTED AND APPROVED** this 1st day of November, 2006.



Bruce Beaty  
President, Board of Directors  
County of Rockwall ESC

ATTEST:



Scott Self  
Secretary, Board of Directors  
County of Rockwall ESC