



MINUTES

COUNTY OF ROCKWALL EMERGENCY SERVICES CORPORATION

ROCKWALL HISTORIC COURTHOUSE 101 EAST RUSK ROCKWALL, TEXAS 75087 972-882-2840

Regular Board Meeting

Wednesday, November 28, 2007 5:00 p.m.

Board Members Present:

Bill Cecil
Chris Florance
Lorie Grinnan
Steve Hatfield
David Hill
Robert Hille
Jim Mellody
Cindy Rushing
Stephen Straughan

Board Members Absent:

Wanda Cooper

General Board Meeting

1. Call to order

Bill Cecil called the meeting to order at 5:02 p.m.

2. Discuss and consider selection of board officers and take any necessary action.

Cecil gave update and briefly reviewed the requirements and responsibilities of each officer position.

Nominations were taken for the position of president.

* Hille made a motion to appoint Bill Cecil as president.

** Cindy Rushing seconded the motion.

*** The motion passed unanimously.

Nominations were taken for the position of vice president.

* Mellody made a motion to appoint Bob Hille as vice president.

** Grinnan seconded the motion.

*** The motion passed unanimously.

Nominations were taken for treasurer.

* Cecil made a motion to appoint Bill Sinclair as treasurer.

** Straughan seconded the motion.

*** The motion passed unanimously.

Nominations were taken for secretary.

* Grinnan made a motion to appoint Straughan as secretary.

** Hille seconded the motion.

*** The motion passed unanimously.

3. Discuss and consider approval of the minutes from the October 24, 2007 regular ESC board meeting and take any action necessary.

An amendment was made to add Lorie Grinnan to the list of those who were present at the October 24 meeting.

* Hill made a motion to approve the minutes as amended.

** Straughan seconded the motion.

*** The motion passed unanimously.

4. Discuss and consider approval of an agreement between the Emergency Services Corporation and the law firm of Abernathy, Roeder, Boyd and Joplin for the provision of legal services and take any action necessary.

Melody reminded the board that this item was discussed at last month's board meeting. The agreement being presented is the final step needed in order to formally retain the law firm.

* Hatfield made a motion to approve the agreement letter with the law firm.

** Straughan seconded the motion.

*** The motion passed unanimously.

5. Discuss and consider approval of an agreement letter with Conway & Company CPAs for the fiscal year 2006-2007 audit of the ES Corporation and take any action necessary.

Mr. Conway reviewed the agreement with the board. Sinclair pointed out a few changes that were made to the agreement letter.

* Hille made a motion to approve the agreement as amended.

** Rushing seconded the motion.

*** The motion passed unanimously.

6. Discuss and consider approval of invoices for payment and change orders and take any action necessary.

Rockwall Police Chief Mark Moeller reviewed reimbursement receipts with the board. A suggestion was made to allow check requests to be made to the ES Corporation treasurer before purchases are made to avoid having to seek expense reimbursements in the future. Sinclair clarified that he would like board approval to issue checks for less than \$500 for the purchase of small, miscellaneous gun range-related items already approved by the ES board

at the last meeting. This will help expedite purchase of outstanding gun range items and avoid the City of Rockwall having to front the money and then seek reimbursement from the board.

* Mellody made a motion to allow Sinclair to purchase outstanding items on the list presented at last month's board meeting.

** Hille seconded the motion.

*** The motion passed unanimously.

* Straughan made a motion to approve payment of all invoices and receipts presented.

** Hille seconded the motion.

*** The motion passed unanimously.

7. Hear update on Emergency Management Program and take any action necessary.

Joe DeLane, Rockwall County Emergency Management Coordinator, gave a general program update to the board. He expressed a need to get the county's basic emergency response plan signed off on by all Mayors before January. He also made the board aware of an emergency management luncheon at the North Central Texas Council of Governments (NCTCOG) that is scheduled for February. The county emergency managers have begun meeting with representatives of each jurisdiction to introduce themselves and speak with them in person regarding their individual emergency management-related needs. He also indicated that the State of TX is still trying to clarify specific NIMS requirements for elected officials.

8. Hear treasurer's report and update and take any action necessary.

Sinclair briefed the board on his monthly treasurer report.

* Straughan made a motion to accept the treasurer's report.

** Hille seconded the motion.

*** The motion passed unanimously.

9. Adjournment

Special Services Board Meeting

1. Call to order

The meeting was called to order at 5:51 p.m.

2. Hear update from Medic Rescue regarding contract compliance, audit and reports and take any action necessary.

Mitch Ownby, Rockwall County EMS, reviewed each October report with board members.

Straughan expressed concern about some of the late response times shown in the reports. Although Medic Rescue is in compliance with contract requirements related to response times, long response times are concerning. He wanted to know what "system busy" means in the reports. Ownby clarified that "system busy" is an indication that ambulances are tied up due to multiple calls, which may delay response times. Ownby stated that they are supplementing with additional man hours / staffing when needed, but they are not adding more vehicles.

Hille and Hatfield expressed concern about the possible underutilization or non-utilization of 'first responders' within the local fire departments. Hatfield stated that this is an on-going problem in McClendon Chisholm because sometimes a patient is very near a fire station where a first responder could probably reach the patient before EMS could, but first responders are not notified and are not dispatched to the scene. Only EMS is dispatched. Ownby agreed that this is a problem and an ongoing communication concern.

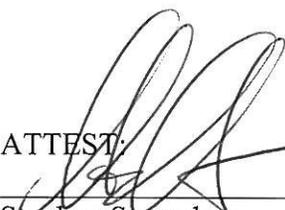
A request was made to have dispatch supervisors/managers present at the next board meeting to discuss this issue.

3. Adjournment

The meeting adjourned at 6:14 p.m.

ADOPTED AND APPROVED this 23rd day of January, 2008.


William (Bill) R. Cecil
President, Board of Directors
County of Rockwall ESC

ATTEST:


Stephen Straughan
Secretary, Board of Directors
County of Rockwall ESC