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## MINUTES

### **COUNTY OF ROCKWALL EMERGENCY SERVICES CORPORATION**

ROCKWALL HISTORIC COURTHOUSE 101 EAST RUSK ROCKWALL, TEXAS 75087 972-882-2840

**Make up of Special Board Meeting  
Wednesday, July 25, 2007 5:00 p.m.**

**Board Members Present:**

Bruce Beaty  
Bill Cecil  
Chris Florance  
Steve Hatfield  
David Hill  
Robert Hille  
Jim Melody  
Stephen Straughan

**Board Members Absent:**

Dennis Alsup  
Wanda Cooper

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#### **General Board Meeting**

**1. Call to order**

Bruce Beaty called the regular board meeting and the special services board meeting to order at 5:00 p.m. The board addressed the special services board meeting agenda first, and the regular board meeting resumed at 5:26 p.m.

**2. Discuss and consider approval of the minutes from the June 27, 2007 Regular ESC board meeting and the July 11, 2007 Special Services board meeting take any action necessary.**

\* Straughan made a motion to approve both sets of minutes.

\*\* Hill seconded the motion.

\*\*\* The motion passed unanimously.

**3. Discuss and consider options for appointing a general legal counsel to represent the ESC board and take any action necessary.**

Rockwall City Manager Julie Couch explained that the ES Corporation already has a bond counsel, Leroy Grawunder, but Leroy cannot serve as both general counsel and bond counsel. The board needs to evaluate obtaining a general counsel. Hatfield asked if it would be best to use an attorney with whom the County already has a working relationship. Mellody recommended that the board appoint a subcommittee to research and evaluate options and bring a recommendation back to the ES board for consideration.

The subcommittee to evaluate options for retaining general legal counsel will consist of:

Jim Mellody, City of Royse City  
Bill Sinclair, Rockwall County Treasurer  
Bill Cecil, City of Rockwall and  
Brian Williams, Rockwall County District Attorney's Office.

Subcommittee is tasked with evaluating whether the board should hire legal counsel on an hourly basis or on retainer and will also make recommendations for a suitable attorney.

**4. Hear update regarding the Rockwall Regional Firearms Training Facility and take any action necessary.**

Lieutenant Brian Garrett, Rockwall Police Department, updated the board on the construction progress at the training facility. He stated that the conduit is in place as well as the wiring. They are waiting on a transformer from Oncor, and the company "Action Target" is on schedule but needs electricity before it can move forward.

Chief Terry Garrett from Heath commented that his IT employee is setting up an online calendar that instructors can access to coordinate and schedule the training facility. The website that has been purchased for this and is being developed at this time is [www.rockwallpstraining.com](http://www.rockwallpstraining.com).

Cecil inquired about planning and scheduling a grand opening event. Beaty asked if the August 22 board meeting date would be appropriate. Couch suggested that the board consider pushing the grand opening back to September instead since it is cooler weather then and it would allow the board a better opportunity to invite surrounding jurisdictions who might want to tour the facility and schedule use of the facility in the future.

Cecil asked if a budget is needed for this purpose. Couch indicated that a budget would likely not be necessary, but one would be assembled, if necessary, for consideration at the August board meeting.

Beaty indicated that September 26, which would be the normal fourth Wednesday-of-the-month board meeting, would be a good time to plan the grand opening event.

**5. Discuss and consider approval of invoices for payment and change orders and take any action necessary.**

\* Cecil made a motion to approve an invoice from Brinkley Sergeant Architects in the amount of \$3,756.18 and an invoice from Modern Contractors for \$276,444.30.

\*\* Straughan seconded the motion.

\*\*\* The motion passed unanimously.

Board members requested to be provided with an update on the training facility budget and contingency fund at the next board meeting.

**6. Hear treasurer's report and update from Bill Sinclair and take any action necessary.**

Bill Sinclair briefed the board on his treasurer's report. No action was taken.

**7. Adjournment**

\* Hill made a motion to adjourn at 5:43 p.m.

\*\* Hille seconded the motion.

\*\*\* The motion passed unanimously.

**Special Services Board Meeting**

**1. Call to order**

Bruce Beaty called the special services board meeting to order at 5:00 p.m.

**2. Appointment with Mr. David Mitchell to discuss a grievance against Medic Rescue in connection with an April 13, 2007 motor vehicle accident and take any action necessary.**

David Mitchell spoke to the board and conveyed his dissatisfaction with Medic Rescue's actions during a motor vehicle accident he was involved in back in April. He expressed that he is requesting compensation for punitive damages in the amount of \$10,000 and would also like to receive a letter of apology from both Medic Rescue and Rockwall County.

Beaty stated that Medic Rescue carries insurance that indemnifies them from such claims and recommended that Mr. Mitchell file a claim and pursue his grievance through Medic Rescue's insurance company.

No action was taken by the board.

**3. Hear report from subcommittee regarding the EMS contract renewal and take any action necessary.**

Rockwall Fire Chief Mark Poindexter referred discussion of this item to Steve Athey, EMS consultant with Healthcare Visions. Athey indicated that they are still cleaning up a few minor items in the contract. Also, the instrument that will be used for performance security still needs to be determined and added to the contract.

Bill Cecil asked what the timeframe may be in getting the contract finalized. Poindexter stated that it will likely be ready for board consideration at the August board meeting.

**4. Discuss and consider extension of the current EMS contract to expire September 30, 2007 instead of August 13, 2007 and take any action necessary.**

Poindexter stated that the existing EMS contract between the ES Corporation and Medic Rescue is set to expire on August 13, 2007. The board should probably go ahead and take formal action to extend the current contract from August 13 through September 30 so that the

new contract can begin October 1, making it in sync with the normal fiscal year budget cycle of each jurisdiction and of the ES Corporation.

Hille asked if this extension would require a budget amendment. Rockwall City Manager Julie Couch stated that it would not require a budget amendment because the 2007 fiscal year budget was already adopted for the entire fiscal year (October 1, 2006 – September 30, 2007). It is now just necessary to bring the contract timeframe into alignment with the full fiscal year cycle.

\* Straughan made a motion to approve extending the contract with Medic Rescue at the current rate through September 30, 2007.

\*\* Hille seconded the motion.

\*\*\* The motion passed unanimously.

**5. Hear update from Medic Rescue regarding contract compliance, audit and reports and take any action necessary.**

Mitch Ownby briefed the board on the usual monthly reports. He indicated that community events have been keeping them busy and that the monthly billing report is about the same as last month. Response times are holding steady. He is not sure if this is due to the addition of unit hours or not. He indicated that weekend hours have been added since the weekend continues to get busier. Adding unit hours is currently accommodating the increased demand.

**6. Adjournment**

\* Mellody made a motion to adjourn the special services board meeting at 5:26 p.m.

\*\* Straughan seconded the motion.

\*\*\* The motion passed unanimously.

**ADOPTED AND APPROVED** this 22nd day of August, 2007.

ATTEST:

  
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Stephen Straughan  
Secretary, Board of Directors  
County of Rockwall ESC

  
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Bruce Beaty  
President, Board of Directors  
County of Rockwall ESC