



---

## MINUTES

### **COUNTY OF ROCKWALL EMERGENCY SERVICES CORPORATION**

ROCKWALL HISTORIC COURTHOUSE 101 EAST RUSK ROCKWALL, TEXAS 75087 972-882-2840

**Make up of Regular Board Meeting  
Wednesday, June 27, 2007 5:00 p.m.**

**Board Members Present:**

Dennis Alsup  
Bruce Beaty  
Bill Cecil  
Steve Hatfield  
David Hill  
Robert Hille  
Jim Mellody  
Stephen Straughan

**Board Members Absent:**

Wanda Cooper  
Chris Florance

---

### **General Board Meeting**

**1. Call to order**

Bruce Beaty called the meeting to order at 5:00 p.m.

**2. Discuss and consider approval of the minutes from the May 23, 2007 ESC board meeting and take any action necessary.**

\* Bill Cecil made a motion to approve the minutes.

\*\* Stephen Straughan seconded the motion.

\*\*\* The motion passed unanimously.

**3. Hear update regarding the Rockwall Regional Firearms Training Facility and take any action necessary.**

Rockwall Police Chief Mark Moeller gave a construction update to the board. He indicated that continuous rainy weather has caused the contractor to fall behind on the

estimated timeline. The end of August or beginning of September is the new estimated completion date instead of mid-July because of the rain delays. Straughan asked if it is costing participating entities more money due to the rain. Moeller indicated that no, it is not costing the entities more money, but it is costing the contractor more money.

**4. Discuss and consider approval of invoices for payment and change orders and take any action necessary.**

\* Cecil made a motion to approve a Brinkley Sergeant Architect invoice in the amount of

\$3,994.05.

\*\* Hille seconded the motion.

\*\*\* The motion passed unanimously.

\* Alsop made a motion to approve a Modern Contractors invoice for \$49,673.60

\*\* Hill seconded the motion.

\*\*\* The motion passed unanimously.

**5. Discuss and consider approval of a resolution adopting the Fiscal Year 2007-2008 Emergency Services Corporation (ESC) Administrative/Operating Budget and taken any action necessary.**

Rockwall City Manager Julie Couch explained that the board reviews and approves a series of budgets each year. With the exception of the EMS budget, which is not ready at this time, all budget proposals are included in board member packets for consideration.

Rockwall Finance Director, Mary Smith explained that the Operation Budget proposal covers the general expenses of the ES Corporation such as legal fees, printing, and an annual audit. It is a relatively minor amount, and all entities take part in this budget.

\* Straughan made a motion to approve the Operating Budget proposal.

\*\* Mellody seconded the motion.

\*\*\* The motion passed unanimously.

**6. Discuss and consider approval of a resolution adopting the Fiscal Year 2007-2008 Emergency Management Program Budget and take any action necessary.**

Smith explained that the County pays 50% of this program cost, with the other participating entities paying the other 50% on a per capita basis. The only entity that has chosen to not participate in this program is Rowlett. The budget covers expenses for three employees, including salaries, benefits, travel, training, uniforms, and some capital expenses. A similar program budget was approved last year, but it had to be amended downward due to a delay in getting the program started and getting the employees hired. The approved amount in FY 07 was about \$189,000, but it was amended downward to about \$92,000 several months ago and will likely be amended downward once more before the end of the fiscal year.

- \* Hille made a motion to approve the Emergency Management Budget proposal.
- \*\* Hill seconded the motion.
- \*\*\* The motion passed unanimously.

**7. Discuss and consider approval of a resolution adopting the Fiscal Year 2007-2008 Law Enforcement Firing Range Operating Budget and take any action necessary.**

Smith briefed the board on this budget and indicated that the amounts shown for electricity and water usage are estimates since there is no way to know how much will be used at this new facility once it begins operation. The amounts owed by each participating entity are based on police officer counts as of April 1, 2007.

- \* Mellody made a motion to approve the Firing Range Operating Budget proposal.
- \*\* Alsup seconded the motion.
- \*\*\* The motion passed unanimously.

**8. Discuss and consider approval of a resolution adopting the Fiscal Year 2007-2008 Law Enforcement Firing Range Debt Service Budget and take any action necessary.**

- \* Mellody made a motion to approve the Firing Range Debt Service Budget proposal.
- \*\* Alsup seconded the motion.
- \*\*\* The motion passed unanimously.

**9. Hear treasurer's report and update from Bill Sinclair and take any action necessary.**

Sinclair briefed the board on some general points of interest, including mention that the bond proceeds on the gun range are earning interest and that at some point the interest will help lower overall costs – maybe next year.

Hill asked if leasing out the firing range facility will help lower costs at all. Smith stated that it would only help to lower operating costs, not debt service costs.

Couch stated that budget proposals approved by the board today will be sent out to each entity so that amounts can be included in entity budgets as appropriate.

**10. Adjournment**

- \* Straughan made a motion to adjourn the general board meeting at 5:17 p.m.
- \*\* Hill seconded the motion.
- \*\*\* The motion passed unanimously.

**Special Services Board Meeting**

**1. Call to order**

Beaty called the meeting to order at 5:17 p.m.

**2. Hear report from subcommittee regarding the EMS contract renewal and take any action necessary.**

Rockwall Fire Chief Mark Poindexter stated that the technical subcommittee and the EMS company have come to an agreement on the draft contracts and have been working through concerns. Medic Rescue is now working on pricing options for various service levels, depending on what the board may feel comfortable with. The technical subcommittee will meet with Medic Rescue to discuss those pricing and service level options on July 5, and contract pricing options will be forwarded to the board for review on Friday, July 6. A special board meeting will be held on Wednesday, July 11 at 5:00 p.m. to consider the pricing options. He indicated that he thinks a good contract has been developed. It is a performance based contract.

**3. Hear update from Medic Rescue regarding contract compliance, audit and reports and take any action necessary.**

Mitch Ownby gave an overview of May's monthly reports. He indicated that response time reports show over 90% compliance in all areas; however, urban, priority 1 response times continue to grow closer to non-compliance, though they are still in compliance at this time. They are making adjustments to help this situation so that it does not become problematic. He explained that the 'response times by city' report is a collection of the last 100 calls responded to in each jurisdiction. Couch stated that it would be helpful to have dates listed on this report. Hille suggested that the 'response times by city' report be tied into the regular monthly reports. Couch reminded the board that one late call could seemingly mess up their compliance, and the EMS consultant, Steve Athey, had suggested that they institute a "100 call rule" to judge compliance levels instead.

Straughan stated that the report should demonstrate compliance, but it is not helpful in doing so. He asked if 'peak times' are happening with any consistency in any certain place(s) and at any certain time(s). The report, as presented, does not provide answers to questions such as this.

Ownby explained that each board member may want to look at something different within a report. Straughan said that he would like to see trends & patterns shown on the report because of concern related to construction work on SH-205. Couch suggested that Medic Rescue provide a 6:00 p.m. to 11:00 p.m. demand analysis report. Ownby stated that he can report this every month if the board desires. A demand analysis report will be added to the monthly reports from now on. Ownby offered to speak with Straughan outside of the meeting to ensure that useful reports are provided to the board for review each month.

Beaty told the board that he received a complaint four or five months ago from a Mr. Mitchell. Beaty has worked with Mr. Mitchell and Medic Rescue's Medical Director, Dr. Samadi, to investigate and make recommendations for improvement. The complainant wants documentation of the investigation. Beaty would like to forward this matter to an attorney representing the ESC board. Couch explained that Leroy Grawunder has assisted the board with bond-related issues in the past, but he is not

considered to be a 'general counsel' for the board. The board needs to choose a general counsel on an hourly basis.

Cecil asked if such cost would be born by the ESC board and entities as a whole even if it were only related to the gun range or only related to the EMS program. Couch thought that yes, the cost would be born by all entities and divided up accordingly in the ES board's Administrative/Operating Budget each year. Couch stated that this issue will be placed on the next board meeting agenda for discussion and consideration. The board's 'general counsel' will need to be someone familiar with local government corporations.

#### 4. Adjournment

\* Straughan made a motion to adjourn at 5:37 p.m.

\*\* Hille seconded the motion.

\*\*\* The motion passed unanimously.

**ADOPTED AND APPROVED** this 25th day of July, 2007.

ATTEST:

  
\_\_\_\_\_  
Stephen Straughan  
Secretary, Board of Directors  
County of Rockwall ESC

  
\_\_\_\_\_  
Bruce Beaty  
President, Board of Directors  
County of Rockwall ESC