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MINUTES

COUNTY OF ROCKWALL EMERGENCY SERVICES CORPORATION

ROCKWALL HISTORIC COURTHOUSE 101 EAST RUSK ROCKWALL, TEXAS 75087 972-882-2840

Regular Board Meeting

Wednesday, January 23, 2008 5:00 p.m.

Board Members Present:

Bill Cecil
Lorie Grinnan
Steve Hatfield
David Hill
Robert Hille
Jim Mellody
Cindy Rushing
Stephen Straughan

Board Members Absent:

Wanda Cooper
Chris Florance

General Board Meeting

1. Call to order

Bill Cecil called the meeting to order at 5:00 p.m.

2. Discuss and consider approval of the minutes from the November 28, 2007 regular ESC board meeting and take any action necessary.

*** Hille made a motion to approve the minutes.**

**** Straughan seconded the motion.**

***** The motion passed unanimously.**

3. Discuss and consider approval of invoices for payment and change orders and take any action necessary.

*** Straughan made a motion to approve the invoice from Abernathy, Roeder, Boyd & Joplin law firm in the amount of \$44.27.**

**** Rushing seconded the motion.**

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47 ***** The motion passed unanimously.**

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49 *** Straughan made a motion to approve invoice from Texas Traditions for**
50 **miscellaneous items related to the joint law enforcement training facility in the**
51 **amount of \$1,386.93.**

52 **** Rushing seconded the motion.**

53 ***** The motion passed unanimously.**

54

55 4. Discuss and consider quotes received for landscaping and relocation of certain
56 light switches at joint law enforcement firing range and take any action
57 necessary.

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59 **Rockwall Assistant Police Chief Kirk Riggs briefed the board on quotes received**
60 **related to landscaping at the facility. He recommended approval of the low quote**
61 **from Turfscaapes in the amount of \$6,637.60.**

62

63 **After some discussion,**

64 *** Mellody made a motion to table this item until the February board meeting to**
65 **allow time for Chief Riggs to obtain more specific quotes that include metal**
66 **edging.**

67 **** Straughan seconded the motion.**

68 ***** The motion passed unanimously.**

69

70 5. Hear update on Emergency Management Program and take any action
71 necessary.

72

73 **County Emergency Management Coordinator Joe Delane gave a brief update on**
74 **emergency management projects including the status of updates to the County**
75 **Emergency Response Plan, NIMS compliance, grants, and Severe Weather Month.**
76 **He explained that a tentative date has been set for March 27 for a short, 3-hour**
77 **evening tabletop exercise that will focus on communications. All city**
78 **administrators, mayors, chiefs, the county judge, and Red Cross are encouraged**
79 **to attend. He also indicated that his office has been speaking with Volunteer**
80 **Organizations Active in Disasters (VOADs) for coordination purposes. Eventually**
81 **the county emergency management office would like to hold mini tabletop**
82 **exercises once per quarter to test various components of the Emergency**
83 **Response Plan.**

84

85 **No action was taken.**

86

87 6. Hear treasurer's report and update and take any action necessary.

88

89 **Bill Sinclair, board treasurer, offered a brief update on his monthly report,**
90 **including the total of checks paid and a debt report.**

91

92 *** Grinnan made a motion to accept the report.**

93 **** Hille seconded the motion.**
94 ***** The motion passed unanimously.**

95
96 7. Discuss and consider changes to authorized signatories on ES Corporation bank
97 and/or investment accounts and take any action necessary.
98

99 **Bill Sinclair gave background information on this item and presented a resolution**
100 **for consideration by the board.**

101
102 *** Hill made a motion to approve the resolution, adding Lorie Grinnan to the**
103 **authorized signatories on the ESC bank accounts and retaining Sinclair, Cecil**
104 **and Hatfield as authorized signatories.**

105 **** Mellody seconded the motion.**
106 ***** The motion passed unanimously.**

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108 8. Adjournment

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110 **Cecil adjourned the regular board meeting at 5:38 p.m.**

111
112 **Special Services Board Meeting**

113 1. Call to order

114 **Cecil called the meeting to order at 5:38 p.m.**

115 2. Discuss and consider communications issues including possible addition of a
116 Primary Service Answering Point (PSAP) and take any action necessary.

117
118 **Rockwall City Manager Julie Couch explained that she sits on the 911 Advisory**
119 **Committee at the North Central Texas Council of Governments (NCTCOG) and**
120 **knows that the NCTCOG is currently evaluating the possibility of funding and**
121 **adding an additional PSAP in Rockwall County. She indicated that she is unsure**
122 **of who made the request to NCTCOG but would be happy to pursue the issue**
123 **further if the board desires.**

124
125 **Cecil indicated that the additional PSAP could cost the State a couple hundred**
126 **thousand dollars, and he is unsure of what the board's financial obligation would**
127 **be if the additional PSAP were to be added.**

128
129 **Cecil and Mellody expressed general concerns related to dispatch in the county**
130 **and first responders not being communicated with in an efficient manner.**
131 **Hatfield expressed his concerns related to a lack of a centralized dispatch. He is**
132 **mostly concerned about life safety and thinks there is a problem with dispatch as**
133 **it relates to first responders in the county.**

134
135 *** Hill made a motion to appoint a subcommittee comprised of city**
136 **managers/administrators, County Commissioner Lorie Grinnan, and Steve Athey**

137 (EMS consultant with Healthcare Visions) to evaluate the issues and bring back
138 recommendations to the full board for consideration within 60 days.

139 ** Hatfield seconded the motion.

140 *** The motion passed unanimously.

141

142 3. Hear update from Medic Rescue regarding contract compliance, audit and
143 reports and take any action necessary.

144 **Mitch Ownby with Rockwall County EMS gave a general update on his reports.**

145

146 **Sinclair inquired about the collection rate presented in one of the reports and**
147 **asked why they were so low. Ownby explained that collections typically decline**
148 **around the holiday season, though he is not certain why.**

149

150 **Hille asked for clarification on the billing report, and Ownby walked board**
151 **members through each column and information contained in the report.**

152

153 **Straughan asked if EMS has begun transporting patients to the new Presbyterian**
154 **Hospital. Ownby stated that an estimated 60-70% of their patients are now being**
155 **transported to the new hospital. He further indicated that there has been an**
156 **overall increase in call volume lately, but there is a notably quicker turn around**
157 **time for ambulances transporting in and out of the new Presbyterian Hospital**
158 **facility.**

159

160 4. Adjournment

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162 **The meeting adjourned at 5:55 p.m.**

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165 **ADOPTED AND APPROVED** this 23rd day of January, 2008.

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ATTEST



Stephen Straughan
Secretary, Board of Directors
County of Rockwall ESC



William (Bill) R. Cecil
President, Board of Directors
County of Rockwall ESC