



## MINUTES

### **COUNTY OF ROCKWALL EMERGENCY SERVICES CORPORATION**

ROCKWALL HISTORIC COURTHOUSE 101 EAST RUSK ROCKWALL, TEXAS 75087 972-882-2840

#### **Regular Board Meeting**

**Wednesday, September 23, 2009 5:00 p.m.**

#### **Board Members Present:**

Jarrell Baley  
Bill Broderick  
Bill Cecil  
Lorie Grinnan  
Steve Hatfield  
Bob Hille  
Patrick Jackson  
David Magness  
Margo Nielsen

#### **Board Members Absent:**

Wanda Cooper

### **GENERAL BOARD MEETING**

#### 1. Call to order

Lorie Grinnan called the meeting to order at 5:02 p.m. All board members were present except Wanda Cooper of Mobile City.

#### 2. Discuss / Act on approval of the minutes from the August 26, 2009 regular ESC board meeting.

Patrick Jackson made a motion to approve the 08/26/09 minutes. Bill Broderick seconded the motion, which passed by a vote of 9 ayes to 1 absent (Cooper).

#### 3. Discuss/Act on 2010 Goals and Objectives for the ESC Board.

Grinnan offered brief, introductory comments on this item. Steve Hatfield indicated that he would like to create a training calendar to coincide with the EMS provider's training calendar. He also suggested scheduling each board member a time to ride out on an ambulance with Medic Rescue to allow board members an opportunity to see how the service operates first hand. Hatfield also suggested that each entity sit down with County Emergency Management Coordinator, Joe DeLane, to go over its portion of the Emergency Management plan and required National Incident Management System (NIMS) training.

50 Regarding goals related to level of service, Bob Hille suggested that a subcommittee  
51 made up of 1 board member, the board's EMS Consultant Steve Athey and the Fire  
52 Chiefs from around the county be established to meet on a monthly basis to review the  
53 performance reports provided by Medic Rescue in detail ahead of the regularly  
54 scheduled ES Corporation board meeting. He further suggested that this subcommittee  
55 consider and make recommendations related to standardization of Medic Rescue's  
56 monthly reports as well as potential modifications to the current response time  
57 requirements. He also suggested that the current financial allocations established  
58 throughout the county to pay for EMS service be revisited too.

59  
60 Grinnan indicated that she and Margo Nielsen will be meeting soon to discuss goals  
61 related to Communications & Public Relations.

62  
63 Regarding the topic of 'best practices,' Bill Cecil and Steve Athey suggested that at least  
64 six times per year, Athey will provide information to the board reflecting specific best  
65 practices within the EMS industry. Athey further indicated that industry best practices  
66 will be considered in great detail on an annual basis when considering contract  
67 extension requests from Medic Rescue.

68  
69 Grinnan expressed that she and Patrick Jackson will meet soon to discuss goals related  
70 to 'facilities,' specifically to the law enforcement gun range. Rockwall Police Chief Mark  
71 Moeller and Rowlett Police Chief Walling indicated that they will work with Rowlett  
72 Councilmember/ESC Board Member Patrick Jackson to help develop some 'facility'  
73 related goals.

74  
75 The board took no action related to this item.

- 76  
77 4. Discuss / Act on treasurer's report and update.

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79 Treasurer Bill Sinclair offered a brief update on the debt service fund balance and also  
80 indicated that the City of Murphy recently utilized the law enforcement firing range  
81 facility, an expense for which they will be billed soon.

82  
83 Cecil then made a motion to accept the treasurer's report as presented. Hille seconded  
84 the motion, which passed by a vote of 9 ayes to 1 absent (Cooper).

- 85  
86 5. Discuss / Act on report related to law enforcement firing range facility and all related  
87 issues.

88  
89 Rockwall Police Chief Mark Moeller indicated that the baffling repair work to the facility  
90 has not yet been scheduled, but it should be scheduled soon. The board took no action  
91 related to this item.

- 92  
93 6. Discuss / Act on Emergency Management Program activities report and all related  
94 issues.

95  
96 Rockwall County Emergency Management Coordinator Joe DeLane indicated that the  
97 Department of State Health Services recently held a half day meeting on "pandemic flu,"  
98 and Joe Ellis, the county's Emergency Management Specialist, attended this meeting.  
99 DeLane has forwarded flu-related information to each city manager and Emergency  
100 Management Coordinator within the county. DeLane indicated that due to the large

101 numbers of people that are anticipated to be affected by the flu this season, each  
102 jurisdiction is encouraged to create a "Continuity of Operations" (COOP) plan to identify  
103 'essential personnel' and their successors within the organization. DeLane indicated  
104 that he is available to meet with each jurisdiction to help them create this type of plan.  
105 DeLane then provided an update on NIMS training and KnoWhat2Do public education  
106 events that recently took place. He further stated that he hopes to carry out a  
107 countywide table top exercise on December 10<sup>th</sup>. DeLane also indicated that he will soon  
108 be attending city council meetings and a commissioner's court meeting to update  
109 governing bodies related to Emergency Management activities throughout the county.  
110

111 7. Adjournment

112  
113 **Grinnan adjourned the regular board meeting at 5:35 p.m.**  
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115

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117  
118 **AMBULANCE SERVICES BOARD MEETING**  
119

120 1. Call to order

121  
122 **Grinnan called this meeting to order at 5:35 p.m.**  
123

124 2. Discuss/Act on 2010 Goals and Objectives for the ESC Board.

125  
126 **This item was not discussed, and action was not taken by the board related to this item.**  
127

128 3. Discuss / Act on reports from Medic Rescue regarding contract compliance and all  
129 related issues.

130  
131 **Mitch Ownby of Medic Rescue was present to provide a monthly report to the board. He**  
132 **provided an update on recent community involvement events, training, billing and**  
133 **response times. He indicated that they are getting busier all the time but that that road**  
134 **construction has not had a large, negative effect on their overall operations. Some**  
135 **general discussion took place related to the current EMS contract and its designation of**  
136 **'urban' versus 'rural' response time areas. Hille suggested that circular response time**  
137 **zones be considered around areas where ambulances are normally stationed rather than**  
138 **designating urban / rural response times within the County. It was indicated that this**  
139 **idea would be evaluated further, possibly by a future subcommittee of the ESC board.**  
140

141 **Steve Athey, board consultant with Healthcare Visions, generally indicated that EMS**  
142 **response times have been favorable. He stated that he will present a more detailed**  
143 **review of EMS service, including his recommendation related to Medic Rescue's contract**  
144 **extension request, at the October ESC board meeting.**  
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146 **The board took no formal action related to this item.**  
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152 4. Adjournment

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154 Grinnan adjourned the meeting at 5:42 p.m.

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157 **ADOPTED AND APPROVED BY THE BOARD OF DIRECTORS OF THE COUNTY OF**  
158 **ROCKWALL EMERGENCY SERVICES CORPORATION on this the 28<sup>th</sup> day of October,**  
159 **2009.**

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166 **ATTEST:**

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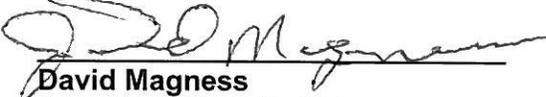
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Lorie Grinnan  
President, Board of Directors  
County of Rockwall ESC



David Magness  
Secretary, Board of Directors  
County of Rockwall ESC