



MINUTES

COUNTY OF ROCKWALL EMERGENCY SERVICES CORPORATION

ROCKWALL HISTORIC COURTHOUSE 101 EAST RUSK ROCKWALL, TEXAS 75087 972-882-2840

Regular Board Meeting

Wednesday, January 28, 2009 5:00 p.m.

Board Members Present:

Don Becknell
Bill Cecil
Lorie Grinnan
Steve Hatfield
Bob Hille
David Magness

Board Members Absent:

Bill Broderick
Wanda Cooper
Cindy Rushing
Cliff Sevier

GENERAL BOARD MEETING

1. Call to order

Bill Cecil called the meeting to order at 5:05 p.m.

2. Discuss and consider approval of the minutes from the October 22, 2008 regular ESC board meeting and take any action necessary.

This item was deferred until the next regularly scheduled meeting.

3. Discuss and consider approval of the minutes from the December 10, 2008 ESC board meeting and take any action necessary.

Bob Hille made a motion to approve the minutes. Lorie Grinnan seconded the motion. The motion passed by a vote of 6 ayes to 4 absent.

4. Appointment with representative of Conway CPAs to hear report on the FY 2008 audit of ES Corporation and take any action necessary.

Neil Conway of Conway CPAs was present and offered brief background information on this item. He stated that a clean, unqualified opinion, which is the highest possible opinion, was issued related to this audit. He briefed the board on items

49 including assets of the corporation, the revenue to debt ratio and a general overview
50 of the books of the corporation. He also issued some brief recommendations
51 including the recommendation to designate the certificate of deposit as the interest
52 and sinking fund bank account.
53

54 Treasurer Bill Sinclair offered brief comments on some over billed and
55 underpayments of some entities, including an indication that these issues will be
56 corrected soon. Sinclair further indicated that he would like to submit quarterly
57 budget vs. actual reports to the corporation as suggested in the audit report. He also
58 stated that he would send out a report to each entity including a final billing
59 reconciliation.
60

61 Cecil made a motion to accept the report. Grinnan seconded the motion. The motion
62 passed by a vote of 6 ayes to 4 absent.
63

64 David Magness made a motion to invest the Corporation's debt service money into a
65 CD and to designate it as an I&S account. Bob Hille seconded the motion. The
66 motion passed by a vote of 6 ayes to 4 absent.
67

68 Sinclair explained that the audit was more involved and took more time than
69 originally anticipated. Therefore, the amount of the audit exceeded that which was
70 budgeted. It was budgeted at \$3,100, but it ended up costing \$3,900. Grinnan made a
71 motion to approve the extra expenditure for the FY08 audit. Magness seconded the
72 motion. The motion passed by a vote of 6 ayes to 4 absent.
73

74 5. Hear update on law enforcement firing range facility and take any action necessary.
75

76 Rockwall Police Chief Mark Moeller indicated that it is anticipated to cost about
77 \$13,600 to resolve the drainage problems at the firing range, an amount that is
78 expected to be split between the architect and the City of Rockwall. There would be
79 no expense to the Corporation. He explained that the baffles close to the opening of
80 the roof take a beating from the weather and that they are currently working with a
81 roofer to resolve the issues associated with this problem. He indicated that he will
82 likely propose using shelving money budgeted this year to pay to repair the roof
83 related issues and then budget for shelving next year. Rockwall City Manager Julie
84 Couch explained that the City of Rockwall was the engineer on the project, and that
85 is why the City will be picking up half of the cost of the drainage problem. General
86 discussion then took place related to the possibility of trying to generate some
87 revenue on the range by leasing it out to other law enforcement entities for use.
88 Chief Moeller explained that this idea has been evaluated in part; however it is
89 uncertain how much should be charged to other entities for using the range.
90

91 After some discussion, Grinnan made a motion to instruct the Firing Range Technical
92 Committee to evaluate and bring back recommendations on a policy and cost
93 recommendation associated with leasing out the firing range to other entities.
94 Magness seconded the motion. The motion passed by a vote of 6 ayes to 4 absent.
95

96 6. Hear update on Emergency Management Program activities, including the Cities
97 Readiness Initiative, and take any action necessary.

98
99
100
101
102
103
104
105
106
107
108
109
110
111
112
113
114
115
116
117
118
119
120
121
122
123
124
125
126
127
128
129
130
131
132
133
134
135
136
137
138
139
140
141
142
143
144
145

County Emergency Management Coordinator Joe DeLane was present and provided a brief update on the county's Emergency Management Program and associated activities. He indicated that a Public Officials Workshop has been scheduled for the end of February as well as a Crisis Readiness Initiative (CRI) exercise, which has been scheduled for March 21st. He explained that the CRI program is a federally funded program for mass dispensing of medication that may be needed in case of threats such as the pandemic flu or other biological disasters.

After additional, brief discussion, no action was taken on this item.

- 7. Hear treasurer's report and update and take any action necessary.

Treasurer Bill Sinclair briefed the board on the corporation's bank account balances as well as some procedural modifications that have been made in order for money to more efficiently be received and dispensed. He also recommended that the property at the gun range be properly tagged for identification. He indicated that the law firm representing the ES Corporation submitted an invoice for the time it spent responding to the auditor's request for feedback associated with the FY08 audit. The amount of the invoice is \$682.54. Grinnan made a motion to approve the invoice in the amount of \$682.54. Hille seconded the motion. The motion passed by a vote of 6 ayes to 4 absent.

- 8. Adjournment

Cecil adjourned the regular board meeting at 5:58 p.m.

SPECIAL SERVICES BOARD MEETING

- 1. Call to order

Cecil called the meeting to order at 5:59 p.m.

- 2. Hear update from Medic Rescue regarding contract compliance, audit and reports and take any action necessary.

Mitch Ownby of Medic Rescue/Rockwall County EMS was present to give a brief update on EMS-related items of interest. He indicated that the City of Heath Department of Public Safety recently began a Citizen Emergency Response Team (CERT) and that EMS recently performed some training for that CERT team. He gave a brief update on the billing report for the month of December. He indicated that call volume has gone up due to population growth. He further stated that operating expenses are flat and collections are slightly down due to a decrease in transports and associated billing. Ownby indicated that this time of year is typically a 'dry' time for EMS. He also stated that the company has experienced some turnover due to municipal fire departments finalizing their personnel budgets and hiring away EMS personnel.

146 Cecil asked how the EMS company might modify its operations in light of a city
147 annexing land. Ownby explained that any major annexation of land may warrant a
148 renegotiation of the EMS contract if it involves addition of a very large population.
149 Cecil then asked more specifically how Rockwall's possible annexation of Lake
150 Rockwall Estates might affect EMS. Ownby indicated that annexation of that area
151 would likely not result in any response time or procedural changes.

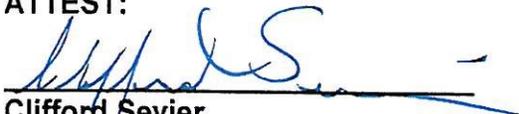
152
153 3. Adjournment

154
155 Cecil adjourned the Special Board meeting at 6:15 p.m.

156
157
158
159 **ADOPTED AND APPROVED** this 25th day of February, 2009.
160


William (Bill) R. Cecil
President, Board of Directors
County of Rockwall ESC

ATTEST:


Clifford Sevier
Secretary, Board of Directors
County of Rockwall ESC

161