



MINUTES

COUNTY OF ROCKWALL EMERGENCY SERVICES CORPORATION

ROCKWALL HISTORIC COURTHOUSE 101 EAST RUSK ROCKWALL, TEXAS 75087 972-882-2840

Regular Board Meeting

Wednesday, April 25, 2012 5:00 p.m.

GENERAL BOARD MEETING

Board Members Present:

James Branch
Barry Brooks
Lorie Grinnan
Steve Hatfield
Janet Nichol
David Sweet

Board Members Absent:

Dennis Bailey
Bill Broderick
Dana Lawson
Margo Nielsen
Doug Phillips

1. Call to order

President of the board, Lorie Grinnan, called the meeting to order at 5:00 p.m.

2. Discuss / act on approval of the minutes from the March 28, 2012 regular ES Corporation Board meeting

Janet Nichol made a motion to approve the minutes. David Sweet seconded the motion, which passed unanimously of those present.

3. Discuss / act on monthly Treasurer's Report

David Peek, Board Treasurer, provided a brief verbal update on his monthly report. James Branch then made a motion to approve the report. David Sweet seconded the motion, which passed unanimously of those present.

4. Appointment with Coe Perry of Rutherford, Taylor & Company to hear report and discuss / act on FY 2011 audit of the ES Corporation

Robert Lake with Rutherford, Taylor & Company was present and issued an unqualified opinion associated with the audit of the Corporation, which he explained is the best opinion which can be issued. He indicated he did not find any internal control weaknesses or other significant findings. He shared general information about net assets, debt, capital assets,

51 liabilities, statement of cash flows and how the audit compares to the budgets. After brief
52 discussion, James Branch made a motion to accept the audit. Steve Hatfield seconded the
53 motion, which passed unanimously of those present.
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55 5. Discuss / act on report related to law enforcement firing range facility and all related issues
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57 Police Chief Mark Moeller explained that staff is in the process of gathering lead from the
58 expelled bullets to take it to a recycling center. He anticipates that about \$3,500 may result
59 from recycling this lead, and those revenues would be placed back into the facility.
60

61 Grinnan shared brief information with the board regarding Rockwall resident, Jack Athey's,
62 noise related complaint regarding the gun range training facility. Rockwall Police Chief Mark
63 Moeller explained that the noise levels at the gun range have been tested by a noise decibel
64 meter, and the facility has been found to be in compliance, noise wise, as a result of these
65 tests. Moeller further indicated that about 80 percent of the shooting at the facility is done
66 during business hours and never later than 10:00 p.m. Heath Public Safety Chief, Terry
67 Garrett, shared that a gun range has existed at this location for a very long time, perhaps since
68 the early 1990s, and even before this joint training facility was built.
69

70 Board member Steve Hatfield suggested that the City of Rockwall might consider drafting a
71 letter to the Corporation stating that the facility is in compliance with noise related
72 requirements. Rockwall City Manager Rick Crowley indicated that the city will do so.
73

74 The board took no formal action related to this item.
75

76 6. Discuss / act on Emergency Management Program report
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78 County Emergency Management Coordinator Joe DeLane briefed the board on the April 12
79 tornado event that affected about fifty homes in Rockwall County with some of the homes
80 being completely destroyed. He indicated the National Weather Service (NWS) categorized the
81 tornado as an F2. He indicated that some debriefings regarding the event will be held with
82 appropriate personnel in the near future. He spoke briefly about upcoming training
83 opportunities as well as the need to possibly hold a full scale exercise in the future. He
84 pointed out that radio communications are in need of improvement and that dependence on
85 cell phones during a disaster is not reliable. DeLane shared that enrollment in NIXLE, the
86 county's text and email emergency notification system, had jumped by about 300 since April
87 12. He thanked all the entities and their staff for helping during the tornado event.
88

89 The board took no action related to this item.
90

91 7. Discuss / act on designating an officer for public information for the board
92

93 Assistant Board Secretary, Kristy Ashberry of the City of Rockwall, provided background
94 information related to this item, indicating that the board recently received a Request for
95 Information (records) related to EMS records. In light of this open records request having
96 been received, there is a need for the board to designate a 'records manager.' The board's
97 records manager would be assigned to handle any future requests for information received by
98 the board. She also explained that there may be a need to consult with the board's legal firm
99 to assist with handling any future requests for information. After brief discussion, Barry
100 Brooks made a motion to designate Kristy Ashberry, Assistant Board Secretary, as the
101 "records manager" for the ES Corporation and granted authority to her to contact the board's
102 legal counsel if needed to handle any future requests for information. Steve Hatfield seconded
103 the motion, which passed unanimously of those present.

104
105 8. Recognition of outgoing board members
106

107 **Lorie Grinnan indicated that Rockwall city council member Margo Nielsen is terming out of**
108 **office and will therefore no longer be serving on the board. Kristy Ashberry asked that if any**
109 **entity's elections end up resulting in the need for new board member appointments to please**
110 **let her know. No action was taken related to this item.**
111

112 9. Adjournment
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114 **The regular board meeting was adjourned at 5:44 p.m.**
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118 **AMBULANCE SERVICES BOARD MEETING**
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120 **Board Members Present:**

121 James Branch
122 Barry Brooks
123 Lorie Grinnan
124 Steve Hatfield
125 Janet Nichol
126 David Sweet

127 **Board Members Absent:**

128 Dennis Bailey
129 Bill Broderick
130 Dana Lawson
131 Margo Nielsen
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134 1. Call to order
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136 **The meeting was called to order at 5:44 p.m.**
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- 138 2. Discuss / act on authorization of expenditure associated with obtaining legal counsel from
139 Abernathy, Roeder, Boyd, Joplin, P.C. (the board's legal counsel) regarding EMS related
140 issues
141

142 **Assistant Board Secretary, Kristy Ashberry, indicated that at a public information records**
143 **request was recently received, and a request for an Attorney General's opinion was submitted**
144 **to the Texas Attorney General related to the request and associated records. Ashberry**
145 **requested that the board consider authorizing her to seek legal guidance from the ES**
146 **Corporation's Attorney once the reply is received back from the Attorney General in order to**
147 **help formulate an appropriate response to the requestor. Steve Hatfield made a motion to**
148 **authorize an expenditure for this purpose with a cost not to exceed \$1,500.00 and to amend**
149 **the budget as necessary to accommodate this need. David Sweet seconded the motion, which**
150 **passed by a unanimous vote of those present.**
151

- 152 3. Discuss / act on reports from Medic Rescue regarding contract compliance and all related
153 issues
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155 Mitch Ownby from Medic Rescue gave a verbal report to the board. He indicated that they
156 established a clearing house contract with Lakepointe Medical Center that went into effect in
157 March. They bought a new, sixth, ambulance and added it to their fleet. EMS board
158 consultant, Steve Athey, indicated that it is always good when a contractor adds equipment at
159 their own expense. After brief discussion on Ownby's reports, the board took no formal
160 action.

161
162 4. Discuss / act on the year seven EMS subsidy request submitted by Medic Rescue which
163 includes a request to increase the mileage fuel charge
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165 Steve Hatfield made a motion to accept the year seven (7) subsidy request, including the
166 increased fuel charge requested. Janet Nichol seconded the motion, which passed
167 unanimously of those present.
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169 5. Adjournment
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171 The meeting was adjourned at 5:58 p.m.
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173 ADOPTED AND APPROVED BY THE BOARD OF DIRECTORS OF THE COUNTY OF
174 ROCKWALL EMERGENCY SERVICES CORPORATION on this the 27th day of June, 2012.

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Lorie Grinnan
President, Board of Directors
County of Rockwall ESC

ATTEST:



Kristy Ashberry
Assistant Secretary, Board of Directors
County of Rockwall ESC

