



MINUTES

COUNTY OF ROCKWALL EMERGENCY SERVICES CORPORATION

ROCKWALL HISTORIC COURTHOUSE 101 EAST RUSK ROCKWALL, TEXAS 75087 972-882-2840

Regular Board Meeting

Wednesday, July 24, 2013 5:00 p.m.

Board Members Present:

- Lorie Grinnan (Rck. County)
- Debby Bobbitt (Rowlett)
- Steve Hatfield (McLendon Chisholm)
- Cliff Sevier (Rck. County)
- Dennis Lewis (Rockwall)
- Janet Nichol (Royse City)
- David Sweet (Rockwall) – arrived at 5:32 p.m.

Board Members Absent:

- Barry Brooks
- Bill Broderick
- Dana Lawson

GENERAL BOARD MEETING

1. Call to order

Lorie Grinnan called the meeting to order at 5:01 p.m.

2. Introduction of newly appointed board member

Debby Bobbitt from the City of Rowlett offered brief introductions about herself, explaining that she was recently elected to the Rowlett City Council, and she is Rowlett’s new representative on the board. Others in attendance then introduced themselves. No action was taken related to this agenda item.

3. Discuss / act on approval of the minutes from the May 22, 2013 ES Corporation board meeting

Janet Nichol made a motion to approve the minutes with the following correction: the date on line 107 should be changed to “2017” instead of “2014.” Dennis Lewis seconded the motion, which passed unanimously of those present (Brooks, Broderick, Lawson & Sweet absent).

4. Discuss / act on ES Corporation Treasurer's Reports

David Peek, Treasurer for the ES Corporation, provided a brief, verbal update indicating that all member entities have paid their dues and all vendors have been paid. He stated that an August debt payment will be made on the law enforcement training facility note and that the Corporation is in good shape, financially, to make said payment. Mr. Peek stated the auditors are working on the audit of the ES Corporation and will likely be ready to make their report to the board at its August meeting.

46 **Steve Hatfield made a motion to approve the treasurer's report as presented. Janet Nichol**
47 **seconded the motion, which passed unanimously of those present (Brooks, Broderick,**
48 **Lawson & Sweet absent).**

49 5. Discuss / act on Fiscal Year 2014 budgets of the ES Corporation, including the following:

- 50 a) Administrative / Operating Budget
- 51 b) Law Enforcement Training Facility Operating Budget
- 52 c) Law Enforcement Training Facility Debt Service Budget
- 53 d) Emergency Management Program Budget
- 54 e) Ambulance (EMS) Budget

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56 **Mary Smith, Rockwall Assistant City Manager, came forth and provided a briefing to the board**
57 **related to each of the various budget proposals stated above. Steve Hatfield made a motion to**
58 **increase proposed entity contributions for legal services from \$700 up to \$1,000 and to**
59 **present this modification to the member entities for consideration. It was thought that the**
60 **increase in the legal line item may be needed if the board's attorneys are called upon to review**
61 **any modifications to the EMS contract. Janet Nichol seconded the motion, which passed**
62 **unanimously of those present (Brooks, Broderick, Lawson & Sweet absent).**

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64 6. Discuss / act on Emergency Management Program reports

65 **Melanie Jensen with Rockwall County Emergency Management came forth to provide the**
66 **county's monthly report. She indicated that her office has been working with the North Central**
67 **TX Council of Governments on a mitigation plan and that the NCTCOG may have a contractor**
68 **who can assist the County in getting this plan finished. She stated that local Community**
69 **Emergency Response Team (CERT) volunteers have recruited about thirty new members and**
70 **training will be held for these new recruits in the coming months. She spoke briefly about the**
71 **Metro Storm Shelter Rebate Program, indicating that a waiting list was recently opened for**
72 **Rockwall County and that almost 7,000 applications are in queue for the sixteen county**
73 **Dallas/Fort Worth area. She shared that the Community Readiness Initiative (CRI) grant**
74 **program has been funded again for next year. Regarding the West Nile Virus, Mrs. Jensen**
75 **shared that there have been two confirmed cases in other counties and that public education**
76 **and mosquito trapping and testing continues from the various entities within the county. She**
77 **indicated that her office recently participated in a Department of State Health Services (DSHS)**
78 **tabletop exercise and that Rockwall County agencies have a tabletop scheduled for September**
79 **18 at the Sheriff's Office. A regional exercise will take place on November 18, and a full-scale**
80 **exercise will occur in the afternoon on February 26, 2014 at Utley Middle School. The exercise**
81 **scenario will be related to an active shooter in the school. She mentioned that the countywide**
82 **child abduction team continues to meet and is progressing in its efforts.**

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84 **David Sweet of Rockwall joined the meeting at this point at 5:32 p.m. The board took no action**
85 **related to this agenda item.**

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87 7. Discuss / act on annual selection of board officers, including the following:

- 88 a) President
- 89 b) Vice President
- 90 c) Secretary
- 91 d) Assistant Secretary
- 92 e) Treasurer

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94 **Lorie Grinnan began discussion of this item, indicating that a memo was provided in the board**
95 **member packets related to these board officer positions. She is the current president while**

96 Steve Hatfield serves as Vice President, Janet Nichol serves as Secretary, Kristy Ashberry
97 (City of Rockwall) serves as Assistant Secretary, and David Peek serves as treasurer. Debby
98 Bobbitt made a motion to reelect the existing slate of officers for the next year. Cliff Sevier
99 seconded the motion, which passed unanimously of those present (Brooks, Broderick, and
100 Lawson absent).

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102 8. Adjournment

103 The meeting was adjourned at 5:40 p.m.

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106 **AMBULANCE SERVICES BOARD MEETING**

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108 **Board Members Present:**

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110 Lorie Grinnan (Rck. County)
111 Steve Hatfield (McLendon Chisholm)
112 Cliff Sevier (Rck. County)
113 Dennis Lewis (Rockwall)
114 Janet Nichol (Royse City)
115 David Sweet (Rockwall)

108 **Board Members Absent:**

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110 Barry Brooks
111 Bill Broderick
112 Dana Lawson

116
117 1. Call to order

118 The meeting was called to order at 5:40 p.m.

119 2. President's report - Update on technical subcommittee to review EMS contract

120 Lorie Grinnan provided a brief update related to this agenda item, indicating that several
121 member entities have provided feedback regarding potential modifications within the existing
122 EMS contract. She indicated that either an elected or appointed official from each jurisdiction
123 within the county (that participates in ambulance service) has representation on the technical
124 subcommittee and that any recommendations regarding contract modifications will be brought
125 before the full board for consideration at a future date before any changes to the contract are
126 proposed to Medic Rescue. The technical subcommittee, which will also have assistance from
127 the board's EMS consultant, Steve Athey, is scheduled to meet today following the full board
128 meeting. Grinnan encouraged technical subcommittee members to not communicate directly
129 or independently with Medic Rescue regarding any potential contract change proposals.
130 Instead, she asked that any potential changes only be communicated to Medic Rescue after
131 the full board has reviewed and agreed to them. Mr. Athey explained that the contract is a long
132 term contract that was extensively modified and adopted in 2007, so it does make sense that
133 the board would like to engage in a general review of it to assess if it is meeting current needs.

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135 The board took no action related to this discussion item.

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137 3. Discuss / act on reports from Medic Rescue regarding EMS contract compliance and all
138 related issues

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140 Martin Ramirez of Medic Rescue came forth and provided verbal updates related to the May
141 and June EMS reports, including information related to response times, special events
142 coverage, training, community involvement, billing and collections. He indicated that a
143 demand analysis was performed earlier this year, and the need to increase unit hours was
144 identified. As a result, five new employees were hired in May, and the south Rockwall station

145 is now manned twenty-four hours a day with a total of 10-12 added unit hours per week. He
146 attributes this needed adjustment to increased assisted living centers and the upcoming
147 Baylor Medical Center addition. Mr. Athey, EMS consultant, reminded the board that the
148 contract is a 'performance based' contract, so the EMS service provider evaluates and decides
149 on its own when to add additional hours or units in order to meet defined contract provisions.
150 Mr. Ramirez stated that July was a very busy month. Although the 12:00 p.m. to 4:00 p.m.
151 timeframe has traditionally been the busiest, busy hours seem to be trending more towards
152 evening and night calls. He also shared that one new ambulance was added within the last
153 eight weeks.

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155 The board took no action related to this discussion item.

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157 4. Adjournment

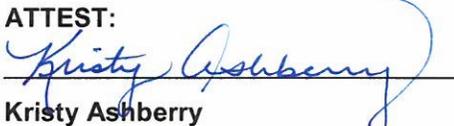
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159 The meeting was adjourned at 5:55 p.m.

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163 PASSED AND APPROVED BY THE BOARD OF DIRECTORS OF THE COUNTY OF
164 ROCKWALL EMERGENCY SERVICES CORPORATION on this the 28th day of August, 2013.

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Lorie Grinnan
President, Board of Directors
County of Rockwall ESC

ATTEST:


Kristy Ashberry
Assistant Secretary, Board of Directors
County of Rockwall ESC

