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MINUTES

COUNTY OF ROCKWALL EMERGENCY SERVICES CORPORATION

ROCKWALL HISTORIC COURTHOUSE 101 EAST RUSK ROCKWALL, TEXAS 75087 972-882-2840

Regular Board Meeting

Wednesday, January 23, 2013 5:00 p.m.

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GENERAL BOARD MEETING

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Board Members Present:

- Lorie Grinnan (Rck. County)**
- Barry Brooks (Heath)**
- David Sweet (Rockwall)**
- Dennis Lewis (Rockwall)**
- Janet Nichol (Royse City)**
- Cliff Sevier (Rck. County)**

Board Members Absent:

- Bill Broderick (Fate)**
- Dana Lawson (Mobile City)**
- Doug Phillips (Rowlett)**
- Steve Hatfield (McLendon Chisholm)**

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1. Call to order

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Lorie Grinnan called the meeting to order at 5:02 p.m. She then introduced Cliff Sevier, County Commissioner, who was just appointed by the Rockwall County Commissioner's Court to replace Dennis Bailey as the county's board member on the ES Corporation.

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2. Discuss / act on approval of the minutes from the December 5, 2012 Emergency Services Corporation Board Meeting.

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Janet Nichol made a motion to approve the minutes. Dennis Lewis seconded the motion, which passed by a vote of 5 in favor, 1 abstention (Sevier) and 4 absent (Broderick, Lawson, Phillips and Hatfield).

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3. Discuss / act on authorizing the President of the ES Corporation Board to execute an agreement with Healthcare Visions (Steve Athey) regarding EMS related consulting services.

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Mrs. Grinnan explained that Steve Athey has been providing consulting services to the board for a number of years now without a current contract. She asked board member Barry Brooks, who is also an attorney, to review provisions of the contract and work with Mr. Athey to finalize the terms of the agreement. Board Member Brooks provided a verbal explanation of some changes to the agreement that have been made since it was initially emailed out to board members in their Friday meeting packets. Mr. Brooks explained that this will be a three year contract that will commence on February 1, 2013 and will expire three years thereafter. After additional, brief discussion, Mr. Athey

48 indicated he is in agreement with the revised, updated contract, copies of which were
49 provided to each board member at the meeting itself.

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51 David Sweet then made a motion to authorize Board President, Lorie Grinnan, to execute
52 the agreement as revised and presented at the board meeting. Barry Brooks seconded
53 the motion, which passed by a vote of 6 ayes with 4 absent (Broderick, Lawson, Phillips
54 and Hatfield).

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56 4. Discuss / act on the Treasurer's Report(s)
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58 David Peek, Board Treasurer, came forth and provided brief comments to the board
59 based on his reports. He indicated that a debt payment on the law enforcement gun
60 range training facility is due in mid-February and that another large payment will be due
61 in August. He thanked participating entities for making their payments to the board on
62 time so that the board's financial obligations can be met. He stated that the baffling
63 project at the facility will likely be paid off in August of 2016.

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65 Dennis Lewis made a motion to accept the Treasurer's Report. David Sweet seconded
66 the motion, which passed by a vote of 6 ayes with 4 absent (Broderick, Lawson, Phillips
67 and Hatfield).

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69 5. Discuss / act on freezing the Rockwall County Emergency Management program's
70 "clerk" position
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72 Joe DeLane, Rockwall County Emergency Management Coordinator, came forth and
73 reminded the board that his previous Emergency Management Specialist resigned from
74 the county to go to work for the City of Dallas a couple of months ago. Melanie, his staff
75 person previously serving in the Clerk's position, has since stepped up to fulfill the
76 duties that the previous Specialist was performing. He explained that she has about 110
77 college credit hours and is very capable in this role. He further explained that the Clerk's
78 position was more so needed when the Emergency Management staff officed in an area
79 where the public had free access to them. However, now that they are officing in the
80 Sheriff's Office at the County, their work area is restricted, and the Clerk's position does
81 not seem to be as much of a necessity. As such, he requested that the board consider
82 freezing the Clerk's position for about four months in order to accumulate some cost
83 savings and to further evaluate if this position will truly be needed moving forward. After
84 brief discussion, David Sweet made a motion to freeze the Emergency Management
85 Program's "Clerk" position until June 1, 2013. Janet Nichol seconded the motion, which
86 passed by a vote of 6 ayes with 4 absent (Broderick, Lawson, Phillips and Hatfield).

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88 6. Discuss / act on Emergency Management Program reports
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90 Joe DeLane reported that the countywide Emergency Response Plan is being submitted
91 to the State of Texas in piecemeal (at the State's request) for review and approval. The
92 county's Mitigation Plan was being handled by the previous Specialist in the office, and
93 he had finished about seventy-percent of it before he left. It is now time to form
94 "mitigation teams" to help develop project lists as part of the mitigation planning
95 process. Once the plan is finished and submitted to the State, Joe explained that it will
96 take a minimum of one-year for it to go through the approval process at the State and
97 Federal level (FEMA).

99 Joe shared information about an upcoming Community Emergency Response Team
100 (CERT) training, a sixteen-hour course that will be taught at the Sheriff's Office over the
101 course of two, separate Saturdays. Six residents have signed up so far, but he would
102 like to try and get at least ten signed up to proceed with holding the class. Mr. DeLane
103 shared that Medic Rescue has stepped up to teach a portion of the CERT training, which
104 has been well received by participants.
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106 Mr. DeLane further shared that a mock, life safety exercise focusing on a scenario
107 involving an active shooter will be taking place at the new, county courthouse this Friday
108 from 2-5 p.m.
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110 The board took no action related to this discussion item.
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112 7. Adjournment
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114 The General Board Meeting was adjourned at 5:28 p.m.
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116 **AMBULANCE SERVICES BOARD MEETING**
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118 **Board Members Present:**

119 Lorie Grinnan (Rck. County)
120 Barry Brooks (Heath)
121 David Sweet (Rockwall)
122 Dennis Lewis (Rockwall)
123 Janet Nichol (Royse City)
124 Cliff Sevier (Rck. County)
125

118 **Board Members Absent:**

119 Bill Broderick (Fate)
120 Dana Lawson (Mobile City)
121 Steve Hatfield (McLendon Chisholm)
122

126 1. Call to order
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128 The meeting was called to order at 5:28 p.m.
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- 130 2. Hear verbal update from the board's EMS consultant, Steve Athey of Healthcare Visions,
131 regarding recent EMS industry trends, Medic Rescue's reporting and the EMS service
132 contract between Medic Rescue and the ES Corporation Board
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134 Mr. Athey indicated that he has no update to provide at this time. The board took no
135 action related to this item.
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- 137 3. Discuss / act on reports from Medic Rescue regarding EMS contract compliance and all
138 related issues
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140 Mitch Ownby of Rockwall County EMS / Medic Rescue provided the board with a verbal
141 update related to both his November and December reports. He provided brief
142 comments related to a recent, multijurisdictional mass casualty exercise that took place
143 in November in Van Zandt County, indicating that Medic Rescue helped out during this
144 exercise by running ambulance calls. He touched on his billing and collections reports
145 as well as his response time reports. There were no questions or comments by board
146 members, and no formal action took place.
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148 4. Adjournment
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150 The meeting was adjourned at 5:36 p.m.

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153 PASSED AND APPROVED BY THE BOARD OF DIRECTORS OF THE COUNTY OF
154 ROCKWALL EMERGENCY SERVICES CORPORATION on this the 27th day of February,
155 2013.

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ATTEST:

Kristy Ashberry
Kristy Ashberry
Assistant Secretary, Board of Directors
County of Rockwall ESC

Lorie Grinnan
Lorie Grinnan
President, Board of Directors
County of Rockwall ESC

