



## MINUTES

### **COUNTY OF ROCKWALL EMERGENCY SERVICES CORPORATION**

ROCKWALL HISTORIC COURTHOUSE 101 EAST RUSK ROCKWALL, TEXAS 75087 972-882-2840

Regular Board Meeting

Wednesday, September 24, 2014 5:00 p.m.

#### **GENERAL BOARD MEETING**

##### **Board Members Present:**

**Debby Bobbitt (Rowlett)**  
**Lorne Megyesi (Fate)**  
**Lorie Grinnan (Rck. County)**  
**Steve Hatfield (McLendon Chisholm)**  
**Dennis Lewis (Rockwall)**  
**Janet Nichol (Royse City)**  
**Cliff Sevier (Rck. County)**  
**David Sweet (Rockwall)**

##### **Board Members Absent:**

**Barry Brooks (Heath)**  
**Dana Lawson (Mobile City)**

1. Call to order

**President Lorie Grinnan called the meeting to order at 5:01 p.m. with the abovementioned board members being present and absent.**

2. Discuss / act on approval of the minutes from the July 23, 2014 ES Corporation board meeting.

**Board Member Sweet made a motion to approve the minutes. Vice President Hatfield seconded the motion, which passed by a unanimous vote of those present (Brooks and Lawson absent).**

3. Discuss / act on approval of resolutions to adopt each of the following budgets for Fiscal Year 2015 for the ES Corporation:

a) ES Corp. Administrative / Operating Budget

**Vice President Hatfield made a motion to adopt the ES Corp. Admin./Operating Budget. Board Member Sevier seconded the motion, which passed unanimously of those present (Brooks and Lawson absent).**

b) Emergency Management Program Budget

**Board Member Sevier made a motion to approve the Emergency Management Program Budget. Board Member Sweet seconded the motion, which passed unanimously of those present (Brooks and Lawson absent).**

53 c) Ambulance Services (EMS) Budget

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55 **Vice President Hatfield made a motion to adopt the Ambulance Services Budget. Board Member**  
56 **Megyesei seconded the motion, which passed unanimously of those present (Brooks and Lawson**  
57 **absent).**

58  
59 d) Law Enforcement Training Facility Operating Budget

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61 **Board Member Lewis made a motion to approve the Law Enforcement Training Facility Operating**  
62 **Budget. Board Member Bobbitt seconded the motion, which passed unanimously of those**  
63 **present (Brooks and Lawson absent).**

64  
65 e) Law Enforcement Training Facility Debt Service Budget

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67 **Board Member Sweet made a motion to approve the Law Enforcement Training Facility Debt**  
68 **Services Budget. Board Member Lewis seconded the motion, which passed unanimously of**  
69 **those present (Brooks and Lawson absent).**

- 70  
71 4. Discuss / act on adoption of a resolution establishing policies regarding bank signatories and  
72 check signing and establishing updated bank signatories for the ES Corporation

73  
74 **President Lorie Grinnan provided brief background information related to this agenda item and**  
75 **the proposed policy. Board Member Sweet made a motion to approve the resolution and**  
76 **associated policy. Board Member Sevier seconded the motion, which passed unanimously of**  
77 **those present (Brooks and Lawson absent).**

- 78  
79 5. Discuss / act on ES Corporation Treasurer's Reports

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81 **David Peek, ES Corp. Board Treasurer, provided an update to the board concerning signatory**  
82 **cards for the Corporation's bank accounts, indicating that he will see that the signatories are**  
83 **updated.**

84  
85 **He explained that this is a cash flow run corporation, so it is very important that the quarterly**  
86 **payments are made by each member entity in order to ensure the Corporation is able to pay its**  
87 **bills on times and meet its payment obligations. He explained that he just received a draft of the**  
88 **audit that Rutherford, Taylor and Company out of Greenville has prepared. Preliminarily it shows**  
89 **no findings and there are no recommended corrective actions. However, he will plan to have this**  
90 **placed on a future meeting agenda so that Robert Lake from the audit firm can come and give a**  
91 **formal presentation to the Corporation board concerning the audit report.**

92  
93 **Board Member Sweet made a motion to accept the Treasurer's Report. Vice President Hatfield**  
94 **seconded the motion, which passed unanimously of those present (Brooks and Lawson absent).**

- 95  
96  
97 6. Discuss / act on completed roof repairs and a new equipment storage facility at the Law  
98 Enforcement Firing Range Facility, including costs

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100 **Rockwall Police Chief Mark Moeller updated the board on this matter, indicating that roof repairs**  
101 **in the amount of approximately \$500 have been completed. He explained that it is not yet known**  
102 **if the repairs will be sufficient or not, as it has not rained very much to date. Regarding the**  
103 **storage facility, a company out of Pennsylvania has indicated they can provide a building for**  
104 **about \$6200.00. A down payment in the amount of \$2,300 has been made for this by the City of**  
105 **Rockwall. This amount is well within the cost previously discussed with the board. He indicated**  
106 **that he believes a local company can install the building for about \$1,500, so about \$7,770 is the**

107 estimated total (on the high end) of obtaining and installing this storage building. He also  
108 provided information that there is a need to clean out the expelled gun shell casings at the  
109 training range.  
110

111 Board Member Bobbitt made a motion to approve an expenditure in an amount not to exceed  
112 \$18,075 for the storage building (generally for the building itself, installation, concrete slab and  
113 security). Board Member Lewis seconded the motion, which passed unanimously of those  
114 present (Brooks and Lawson absent).  
115

116 7. Discuss / act on Emergency Management Program reports  
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118 Joe DeLane, Rockwall County Emergency Management Coordinator, indicated that his office is  
119 awaiting word on approval of a grant application for writing a Mitigation Plan for the county's  
120 Emergency Response Plan. A mass fatality incident plan has been drafted and the Justice of the  
121 Peace Department is currently reviewing it at this time. Another Community Emergency  
122 Response Team (CERT) training will take place over the next two weekends, and twelve members  
123 of the public are signed up to attend. A \$4,000 federal grant from FEMA was granted for the  
124 CERT program. A faith based volunteer training class was recently held. The CRI (public health  
125 related) grant for about \$38,000 was received in July. This will allow for three mobile message  
126 display boards to be purchased to be used during training and/or a disaster. Also, a three day  
127 Amber Alert training class was recently held with the new countywide Child Abduction Response  
128 Team. Mr. DeLane indicated that he is the county's lead person on the countywide, joint radio  
129 system project that's been proposed. No action was taken regarding Mr. DeLane's report.  
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131 8. Adjournment  
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133 The meeting was adjourned at 5:29 p.m.  
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135 **AMBULANCE SERVICES BOARD MEETING**  
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137 **Board Members Present:**

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139 Lorne Megyesi (Fate)  
140 Lorie Grinnan (Rck. County)  
141 Steve Hatfield (McLendon Chisholm)  
142 Dennis Lewis (Rockwall)  
143 Janet Nichol (Royse City)  
144 Cliff Sevier (Rck. County)  
145 David Sweet (Rockwall)  
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137 **Board Members Absent:**

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139 Barry Brooks (Heath)  
140 Dana Lawson (Mobile City)  
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147 1. Call to order  
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149 President Grinnan called the meeting to order at 5:30 p.m. with the above listed board members  
150 being present and absent.  
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152 2. Discuss / act on reports from Medic Rescue including those related to EMS contract compliance,  
153 construction and all related issues  
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155 Mitch Ownby of Rockwall County EMS provided an update to the board concerning recent  
156 training, communitywide events, billing and response times. He indicated that communication  
157 among all entities is important in order to stay on top of construction and associated traffic  
158 congestion. He indicated that he has been attending the countywide traffic consortium meetings  
159 to stay informed. Also, he has the ability to move ambulances around in the county in order to

160 address construction and try to avoid any traffic delays. He may utilize traffic trailers to  
161 temporarily park ambulances there in the future if necessary.

162  
163 The board took no action related to this agenda item.

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165 3. Adjournment  
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167 The meeting was adjourned at 5:40 p.m.

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169 PASSED AND APPROVED BY THE BOARD OF DIRECTORS OF THE COUNTY OF ROCKWALL  
170 EMERGENCY SERVICES CORPORATION ON THIS THE 22<sup>nd</sup> DAY OF October, 2014.

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175 ATTEST:

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\_\_\_\_\_  
Kristy Ashberry  
Assistant Secretary, Board of Directors  
County of Rockwall ESC

  
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Steve Hatfield  
Vice President, Board of Directors  
County of Rockwall ESC

