



## **MINUTES**

# **COUNTY OF ROCKWALL EMERGENCY SERVICES CORPORATION**

ROCKWALL HISTORIC COURTHOUSE 101 EAST RUSK ROCKWALL, TEXAS 75087 972-882-2840

Regular Board Meeting

Wednesday, March 26, 2014 5:00 p.m.

### **GENERAL BOARD MEETING**

#### **Board Members Present:**

Barry Brooks (Heath)  
Lorie Grinnan (Rck. County)  
Steve Hatfield (McLendon Chisholm)  
Dennis Lewis (Rockwall)  
Janet Nichol (Royse City)  
Cliff Sevier (Rck. County)  
David Sweet (Rockwall)

#### **Board Members Absent:**

Dana Lawson (Mobile City)  
Debby Bobbitt (Rowlett)  
Bill Broderick (Fate)

1. Call to order

Lorie Grinnan called the meeting to order at 5:03 p.m. with the above listed board members being present and absent.

2. Discuss / act on approval of the minutes from the February 26, 2014 ES Corporation Board Meeting

Dennis Lewis made a motion to approve the minutes. Cliff Sevier seconded the motion, which passed unanimously of those present (Lawson, Bobbitt and Broderick absent).

3. Discuss / act on ES Corporation Treasurer's Report

David Peek, board treasurer, came forth and briefed the board on his monthly report. He indicated that in August, a large debt payment comes due on the gun range. He stated that quarterly invoices recently went out and all entities are up-to-date with payments at this time. Steve Hatfield made a motion to accept the report as presented. Janet Nichol seconded the motion, which passed unanimously of those present (Lawson, Bobbitt and Broderick absent).

4. Discuss / act on engagement letter with Rutherford, Taylor & Company, P.C. for performance of FY 2013 audit of the ES Corporation

Mr. Peek indicated that the engagement letter is a standard type of document, similar to once the Corporation has signed in previous years. He explained that this is a budgeted expenditure. David Sweet made a motion to approve signing the engagement letter. Cliff Sevier seconded the motion, which passed by a unanimous vote of those present (Lawson, Bobbitt and Broderick absent).

5. Discuss / act on Emergency Management Program report

County Emergency Management Coordinator, Joe DeLane, indicated that his staff has been working on a mitigation-related grant that is due the end of May. He stated that it is a 75% / 25% match structured grant and would be utilized to hire a consultant to write a mitigation plan that would comply with state and federal planning requirements. He indicated that staff is working towards coming up with funding to cover the 25% such that it would hopefully end up costing no out-of-pocket money for the cities. He stated that about seventy-five people recently attended the annual SkyWarn storm spotter training at the library. This was about half as many as attended last year, but last year a tornado had just recently occurred prior to the training. He shared that a Community Readiness Initiative (CRI) grant is being worked on as well as a Community Emergency Response Team (CERT) grant. The past CRI grant that was awarded was recently audited, and the county received a very high score on the audit. He provided an After Action Report (AAR) for the recent full-scale exercise that took place at Utley Middle School, indicating that a full-scale exercise must be completed every four years in order to stay in compliance with state planning and preparedness requirements. He further indicated that he has been working with the Sheriff on a countywide radio project.

The board took no action related to this discussion item.

6. Adjournment

The meeting was adjourned at 5:11 p.m.

**AMBULANCE SERVICES BOARD MEETING**

**Board Members Present:**

Barry Brooks (Heath)  
Lorie Grinnan (Rck. County)  
Steve Hatfield (McLendon Chisholm)  
Dennis Lewis (Rockwall)  
Janet Nichol (Royse City)  
Cliff Sevier (Rck. County)  
David Sweet (Rockwall)

**Board Members Absent:**

Dana Lawson (Mobile City)  
Bill Broderick (Fate)

1. Call to order

The meeting was called to order at 5:11 p.m.

2. Discuss / act on selection of a firm to perform audit of Emergency Medical Service (EMS) provider's (Medic Rescue's) financials

Mary Smith, Assistant City Manager and Finance Director for the City of Rockwall, came forth and indicated that it has been difficult to locate a local audit firm because most firms have gotten away from doing audits such as this due to the high cost. She stated that the board budgeted \$5,000 to audit Medic Rescue's financials; however, if a firm could even be found and secured, it would likely cost more like \$8,000. She explained that a financial review may

make more sense than an audit and be less expensive. Smith is leaning towards this as a recommendation and has a call into Medic Rescue's CPA to see if the company's financial statements and books are ready / in shape for a review or audit. She mentioned that Medic Rescue recently proposing a decrease in their subsidy request, while at the same time increasing service levels, leads her to believe that their finances are likely stable and healthy. Mrs. Smith indicated she will report back to the board within the next month or two regarding this topic. The board took no action.

3. Discuss / act on update regarding EMS contract review, including improvement of response times

Lorie Grinnan indicated that a review is underway, in part to evaluate improvement in response times. The technical subcommittee met this past Monday. EMS consultant to the board, Steve Athey, attended the meeting and has suggested doing away with the "hundred call rule" and dividing up the county into two, equal halves (IH-30 would be the likely split geographically). They may propose doing away with the "urban" and "rural" response time requirements and replace them with equal response time expectations countywide based on "Priority 1" and "Priority 2" type calls. They may need to add an extra unit to accomplish this. A transport rate study may be performed in order to compare how much Medic Rescue is charging for transports, as this amount may need to be increased. The technical subcommittee will likely meet once more before the April board meeting in order to evaluate these matters further and come back to the board with more succinct recommendations. The goal would be to discuss and vote on these matters at the board level in plenty of time for the various participating entities to include anticipated costs in their own budget proposals. Brief discussion took place regarding how many patients are transported to Lakepointe Hospital versus how many are transported to Presbyterian Hospital. The possibility of the board securing an independent medical director for Medic Rescue was also touched on. The board took no action at this time.

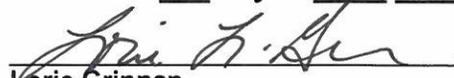
4. Discuss / act on reports from Medic Rescue regarding EMS contract compliance and all related issues

Mitch Ownby of Medic Rescue came forth and briefed the board on his February reports, indicating recent fire department protocols have been updated, and Medic Rescue recently participated in the Utlely full-scale exercise / drill. He indicated that about 54 first responders and 140 volunteers participated in the drill, which was a good learning experience, especially as related to Incident Command and radio communications. He briefed the board on recent billing, collections and response time reports. No action was taken by the board.

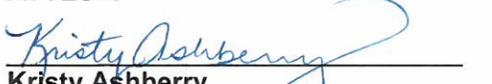
5. Adjournment

The meeting was adjourned at 5:40 p.m.

**PASSED AND APPROVED BY THE BOARD OF DIRECTORS OF THE COUNTY OF ROCKWALL EMERGENCY SERVICES CORPORATION on this the 23<sup>rd</sup> day of April, 2014.**

  
Lorie Grinnan  
President, Board of Directors  
County of Rockwall ESC

ATTEST:

  
Kristy Ashberry  
Assistant Secretary, Board of Directors  
County of Rockwall ESC

