



## MINUTES

### **COUNTY OF ROCKWALL EMERGENCY SERVICES CORPORATION**

ROCKWALL HISTORIC COURTHOUSE 101 EAST RUSK ROCKWALL, TEXAS 75087 972-882-2840

Regular Board Meeting

Wednesday, January 28, 2015 5:00 p.m.

#### **GENERAL BOARD MEETING**

##### **Board Members Present:**

Steve Hatfield (McLendon Chisholm)  
Lorne Megyesi (Fate)  
Janet Nichol (Royse City)  
Jim Pruitt (Rockwall)  
Cliff Sevier (Rck. County)  
David Sweet (Rck. County)

##### **Board Members Absent:**

Debby Bobbitt (Rowlett)  
Barry Brooks (Heath)  
Dana Lawson (Mobile City)  
Dennis Lewis (Rockwall)

1. Call to order

President David Sweet called the meeting to order at 5:00 p.m. with the above named board members being present and absent.

2. Discuss / act on approval of the minutes from the December 10, 2014 ES Corporation board meeting.

Board Member Janet Nichol made a motion to approve the minutes. Board Member Cliff Sevier seconded the motion, which passed unanimously of those present.

3. Discuss / act on ES Corporation Treasurer's Reports

Treasurer David Peek reported that all of the signature cards are being updated on the bank accounts of the Corporation. In mid-February an interest only payment is due on the law enforcement gun range/training facility, and a principal and interest payment is due mid-August. All of the entities are current on payments due to the Corporation.

Board Member Steve Hatfield made a motion to accept the Treasurer's Report as presented. Board Member Janet Nichol seconded the motion, which passed unanimously of those present.

4. Discuss / act on letter of engagement between the ES Corp. and Rutherford, Taylor and Company, P.C. to conduct annual audit of the ES Corporation for fiscal year 2014 (ended Sept. 30, 2014)

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50 Treasurer Peek explained that this company is the same company that audited the  
51 financials of the Corporation for the previous fiscal year. The relationship has been a  
52 positive one, and the audit is one that has been budgeted in the current fiscal year's  
53 budget. He recommended the board consider moving forward with execution of the  
54 letter of engagement.  
55

56 Board Member Hatfield made a motion to move forward with execution of the letter of  
57 engagement and begin the audit. Board Member Sevier seconded the motion, which  
58 passed unanimously of those present.  
59

- 60 5. Discuss / act on report regarding joint law enforcement training facility, including updated  
61 costs associated with the metal building, slab, and related components for the expanded  
62 storage area project  
63

64 Rockwall Police Chief Mark Moeller provided information concerning this item, indicating  
65 that the cost estimate associated with the storage building has increased substantially.  
66 He explained that the City Engineer looked at the plans and suggested that the concrete  
67 slab the building is to sit on should be reinforced with steel beams, especially  
68 considering the weighty items that will be stored in the building and the drastically  
69 shifting soils in this area. The re-design of the plans and addition of said steel beams  
70 has resulted in an increase in cost of over \$6,000. Mary Smith, Finance Director of  
71 Rockwall, clarified that there is money in the ES Corporation budget to cover this  
72 increased cost.  
73

74 Board Member Nichol made a motion to authorize the expenditure up to \$26,500 (which,  
75 it was clarified, is about \$8,000 over what was originally authorized at the 09/24/14 board  
76 mtg.). Board Member Jim Pruitt seconded the motion, which passed unanimously of  
77 those present.  
78

- 79 6. Discuss / act on Emergency Management Program reports  
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81 Rockwall County Emergency Management Coordinator, Joe DeLane, came forth and  
82 briefed the board on his monthly report. He shared that the countywide "mass casualty"  
83 plan is currently being reviewed by the Justices of the Peace, as he explained that they  
84 will be the lead on any incident of this type. The countywide Emergency Operations Plan  
85 is currently being updated, as is required by the State at least once every five years. The  
86 Salvation Army just opened a local chapter in Rockwall and is operating its offices out of  
87 Ridgeview Church. He explained that a drill was recently held to test set-up of a  
88 Volunteer Reception Center in the event of a large-scale emergency or disaster.  
89 Performance of this service by the Salvation Army will be a large help to the county, and  
90 'memorandum of understanding' is currently in the works to secure this arrangement  
91 between the Salvation Army and Rockwall County. Mr. DeLane went on to explain that  
92 two volunteers have been recently assisting with engaging local faith based  
93 organizations (churches) to assess what sort of resources they have and may be willing  
94 to offer up in certain disaster situations. A grant that will be used to benefit the county's  
95 Community Emergency Response Team (CERT) in the amount of \$6,000 has been  
96 awarded. In addition, the Community Readiness Initiative Grant (CRI) is to be audited  
97 this week. Traditionally the county has scored a 95% or greater on the audit, which is  
98 one of the best scores in the state. However, paperwork associated with managing this  
99 grant, which is related to dispensing of prophylaxis medications in a disaster, has

100 substantially increased. Staff will be evaluating the cost/benefit associated with staff  
101 time to manage this grant to see if it is truly a worthwhile grant moving forward.  
102 Upcoming Incident Command training classes are scheduled, and some representatives  
103 from all public safety entities in the county are signed up to attend. Brief discussion  
104 took place concerning the upcoming tornado season and associated preparedness. Mr.  
105 DeLane mentioned that the National Weather Service will be teaching its annual 'storm  
106 spotter' training class in Rockwall on the first Saturday in March this year.

107  
108 Board Member Hatfield made a motion to accept the Emergency Management Report.  
109 Board Member Nichol seconded the motion, which passed unanimously of those  
110 present.

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112 7. Adjournment

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114 The General Board Meeting was adjourned at 5:18 p.m.  
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117 **AMBULANCE SERVICES BOARD MEETING**

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119 **Board Members Present:**

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121 Steve Hatfield (McLendon Chisholm)  
122 Lorne Megyesi (Fate)  
123 Janet Nichol (Royse City)  
124 Jim Pruitt (Rockwall)  
125 Cliff Sevier (Rck. County)  
126 David Sweet (Rck. County)

118  
119 **Board Members Absent:**

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121 Barry Brooks (Heath)  
122 Dana Lawson (Mobile City)  
123 Dennis Lewis (Rockwall)

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130 1. Call to order

131  
132 President Sweet called the meeting to order at 5:18 p.m. with the above named board  
133 members being present and absent.

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135 2. Discuss / act on reports from Medic Rescue including those related to EMS contract  
136 compliance, construction and all related issues

137  
138 Mitch Ownby of Medic Rescue came forth and provided the board with a brief summary  
139 of reports included in the board members' meeting packet. He generally indicated that  
140 they have been carefully watching response times, construction and associated,  
141 potential traffic delays, and they are evaluating the need to add additional resources /  
142 unit hours.

143  
144 Board Member Jim Pruitt asked what the process is for handling EMS-related complaints  
145 from citizens. Assistant Board Secretary, Kristy Ashberry, explained that the board's  
146 EMS consultant, Steve Athey of Healthcare Visions, as well as the Board President are  
147 notified, and the consultant may be asked to look into the matter / investigate it before  
148 reporting his findings back to the Board President. Board Member Pruitt indicated that  
149 he has received a complaint dated January 1 and will be passing that along for further  
150 investigation.

151  
152 Board Member Cliff Sevier made a motion to accept the EMS related reports as  
153 presented. Board Member Steve Hatfield seconded the motion, which passed  
154 unanimously of those present.  
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156 3. Adjournment

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158 President Sweet adjourned the meeting at 5:24 p.m.  
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160 PASSED AND APPROVED BY THE BOARD OF DIRECTORS OF THE COUNTY OF  
161 ROCKWALL EMERGENCY SERVICES CORPORATION on this the 25<sup>th</sup> day of February,  
162 2015.  
163

164  
165   
166 Steve Hatfield  
167 Vice President, Board of Directors  
168 County of Rockwall ESC

169  
170 ATTEST:  
171   
172 Kristy Ashberry  
Assistant Secretary, Board of Directors  
County of Rockwall ESC

