

**COMMISSIONERS COURT
NOVEMBER 22, 2011**

**STATE OF TEXAS
COUNTY OF ROCKWALL**

**BE IT REMEMBERED THERE WAS HELD A WORKSHOP MEETING
OF THE COMMISSIONERS COURT ON THE ABOVE DATE WITH THE FOLLOWING
MEMBERS OF THE COURT PRESENT:**

JERRY HOGAN	COUNTY JUDGE - ABSENT
JERRY WIMPEE	COMMISSIONER PCT #1
LORIE GRINNAN	COMMISSIONER PCT #2
DENNIS BAILEY	COMMISSIONER PCT #3
DAVID MAGNESS	COMMISSIONER PCT #4
SHELLI MILLER	COUNTY CLERK

COMMISSIONER WIMPEE CALLED THE WORKSHOP MEETING TO ORDER AT
9:28 A.M.

**DISCUSSION OF ADMINISTRATIVE OVERSIGHT OF THE NEWLY FORMED
CONSOLIDATED COLLECTIONS DEPARTMENT;**

THE COURT DISCUSSED DIFFERENT OPTIONS FOR ADMINSTRATIVE
OVERSIGHT RESPONSIBILITIES AND OFFICE SPACE FOR THE COLLECTIONS
DEPARTMENT. DISCUSSION WILL CONTINUE AND POSSIBLE ACTION TAKEN
WHEN THE COURT RECONVENES IN ITS REGULAR COURT MEETING.

*COMMISSIONER WIMPEE RECESSED THE MEETING AT 10:25 A.M.

*COMMISSIONER WIMPEE RECALLED THE MEETING AT 10:35 A.M.

**DISCUSSION OF ADOPTING GUIDELINES RELATED TO THE
INTERIOR/EXTERIOR USE AND MAINTENANCE OF THE NEW COURTHOUSE FOR
COUNTY EMPLOYEES;**

COMMISSIONER WIMPEE DISCUSSED WITH THE COURT GUIDELINES FOR THE INTERIOR AND EXTERIOR USE AND MAINTENANCE OF THE NEW COURTHOUSE AND PROPOSED THAT AN INTERIOR OVERSIGHT COMMITTEE BE CREATED. THE COMMITTEE WOULD CONSIST OF COUNTY COURT AT LAW JUDGE WILLIAMS, COUNTY CLERK SHELLI MILLER AND JUSTICE OF THE PEACE PRECINCT #2 JUDGE BEATY. ALL HAVE AGREED TO SIT ON THIS COMMITTEE. THE COURT DISCUSSED ADDING A MEMBER OF THE COURT TO THE COMMITTEE. COMMISSIONER WIMPEE WILL SEND AN E-MAIL TO THE COUNTY EMPLOYEES INFORMING THEM THAT THE COURT IS DEVELOPING POLICIES AND PROCEDURES FOR INTERIOR AND EXTERIOR USE OF THE BUILDING.

DISCUSSION REGARDING THE ADOPTION OF GUIDELINES RELATED TO THE FACILITY USE POLICY INCLUDING THE IMPLEMENTATION BY THE COMMISSIONERS COURT ADMINISTRATOR, THE APPLICATION PROCEDURE AND COMMISSIONERS COURT REVIEW PROCESS;

THE COURT DISCUSSED THE ADOPTION OF GUIDELINES FOR A FACILITY USE POLICY, THE ROLE OF THE COMMISSIONERS COURT ADMINISTRATOR, THE APPLICATION PROCEDURE AND COMMISSIONERS COURT REVIEW PROCESS. THE COURT WILL CONTINUE DISCUSSIONS AND SET A DATE FOR SCHEDULING TO BEGIN.

*COMMISSIONER WIMPEE ADJOURNED THE MEETING AT 11:20 A.M.

SHELLI MILLER
ROCKWALL COUNTY CLERK